

June 15, 2020

The Board of Education, Community High School District 99, met in regular session at 6:34 p.m. on Monday, June 15, 2020. Per Executive Order 2020-07, and the Gubernatorial Disaster Proclamation Issued by the Governor on March 16, 2020, the meeting was held with Board members and most attendees participating remotely.

Upon the Secretary's roll call, the following Board members answered present: Nancy Kupka, President; Mike Davenport, Vice President; and Members Sherell Fuller, Dan Nicholas, Terry Pavesich, Rick Pavinato and Joanna Vazquez Drexler.

Also present were Hank Thiele, Superintendent; Gina Ziccardi, Associate Superintendent for Student Learning; Pete Theis, Assistant Superintendent for Human Resources; Scott Wuggazer, Assistant Superintendent for Student Services; Mark Staehlin, District Controller; Janice Schwarze, North High Principal; Ed Schwartz, South High Principal; and Juli Gniadek, Secretary.

The following were physically present at the Administrative Service Center: Hank Thiele, Superintendent; Gina Ziccardi, Associate Superintendent for Student Learning; and Juli Gniadek, Secretary.

There were no visitors.

1. **APPROVAL OF MINUTES**

Member Pavesich moved and Member Davenport seconded the motion that the Board of Education approve the Minutes of the May 18, 2020 Business Meeting.

Upon the Secretary's roll call, Members Pavesich, Davenport, Fuller, Nicholas, Pavinato, Vazquez Drexler and Kupka voted AYE. The President declared the motion carried.

2. **RECOGNITION**

Dr. Thiele recognized Pete Theis, who is retiring from District 99. He thanked Mr. Theis for his steadfast leadership and stated the District has been well served by Mr. Theis.

Mr. Theis stated he has enjoyed his time in District 99.

The Board expressed their appreciation for Mr. Theis's work in District 99 and thanked him for his service.

3. **RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no public comments.

#### **4. PROPOSED ISSUANCE OF WORKING CASH BONDS**

Dr. Thiele stated the District is recommending the issuance of \$10.3M in Working Cash bonds. Mr. Staehlin shared the issuance would allow the District to fortify itself and ensure its ability to continue to serve students.

#### **5. PRESIDENT'S ORDER CALLING A PUBLIC HEARING TO BE HELD ON JULY 20, 2020, CONCERNING THE INTENT OF THE BOARD OF EDUCATION TO SELL \$10,300,000 WORKING CASH FUND BONDS**

President Kupka stated the Board of Education of the District intends to sell bonds in the amount of \$10,300,000 for the purpose of increasing the working cash fund of the District and that the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board's intent to sell the Bonds before adopting a resolution providing for the sale of the Bonds.

President Kupka called a public hearing to be held at 6:30 o'clock P.M. on the 20th day of July, 2020, at the Administrative Service Center, 6301 Springside Avenue, Downers Grove, Illinois, concerning the Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds. She directed the Secretary of the Board to publish notice of the Hearing at least once in the Suburban Life and Daily Herald. President Kupka stated at the Hearing, the Board will explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits.

Dr. Thiele stated, if the Board is still meeting virtually, he will be at the District office so people may comment in person. He stated the online form for comments will also be available.

#### **6. UPDATE ON REMOTE LEARNING AND RETURN TO SCHOOL GUIDANCE**

Dr. Thiele shared students, families and staff were surveyed about the Remote Learning experience and clearly emerging trends in the responses indicate the District did its best under difficult circumstances and if the District needs to return to Remote Learning there needs to be more face to face interaction and changes in grading and attendance. He shared the four possible scenarios for the start of school in the fall, ranging from being unable to return at all to a full return of all students, based on guidance the District receives from the DuPage County Health Department.

Hank Thiele shared the end of June, or beginning of July, behind the wheel Driver Education will resume and there are Return to Play guidelines from the IHSA.

#### **7. ILLINOIS STATE BOARD OF EDUCATION (ISBE) CONSOLIDATED DISTRICT PLAN**

Gina Ziccardi stated the basic components of the Plan were reviewed at the last Board meeting. She noted the Plan covers several grants. Ms. Ziccardi shared, compared to last year's Plan, key changes include the addition of a Special Education section and the District is increasing its bilingual and EL supports for students.

**8. END OF YEAR REPORT**

Dr. Thiele reviewed the End of Year Goal Summary highlighting accomplishments and areas of future focus for the coming year. He invited Board members to submit suggested goals to President Kupka and himself and that the District's goals for 2020-2021 will be presented to the Board on July 20. Hank Thiele shared the past year was really like two years – the regular year that ended March 13 and the Remote Learning period.

**9. ENGLISH DEPARTMENT STUDENT NOVELS - 2020-2021**

Mr. Staehlin shared the District started going out for bids nationally three years ago for the student novels and each year the cost has gone. He stated the District is asking the Board to approve the lowest responsible bid of \$108,864.23 from Complete Book & Media Supply, LLC for the English novels.

**10. ADDITIONAL PROPOSED TEXTBOOK FOR 2020-2021**

Dr. Thiele stated there is a U.S. History textbook, for the bilingual program, that the Board is being asked to approve today.

**11. BULK PURCHASING - CMG SUPPLIES - 2020-2021**

Mr. Kolodziej stated there were fifteen bidders and ten vendors received awards, with each year there being more competitive pricing. He shared, due to the pandemic, extra cleaning supplies will be needed and the District is working on using grant funds to purchase these. Jim Kolodziej stated the Board is being asked to approve the total amount of \$136,745.95 for CMG bulk purchasing supplies.

**12. COPY PAPER - 2020-2021**

Jim Kolodziej stated there were six bidders, with the cost of white paper decreasing by 14.7%, and the amount of copy paper used also decreasing. He stated the Board is being asked to approve the low bid, which is below budget, from Midland Paper, in the amount of \$26,516.89.

**13. 52 WEEK EMPLOYEE VACATION DAY ROLLOVER**

Dr. Thiele stated some 52 week employees have unused vacation days, due to the pandemic, that they will lose. He stated the Board is being asked to approve, as part of the Consent Agenda, the rollover of unused vacation days from today to one year from today. Dr. Thiele noted there is no cost to the Board if they approve this.

**14. MASTER FACILITY PLAN PROGRESS**

Dr. Thiele stated the contingency started at \$7 and is at \$4.9M currently, with the cost of the alternate of the Dunham Drive at South High included. He noted there are still outstanding contractor allowances that may come back to the District. He also provided a progress report on some of the projects at each building.

**15. MASTER FACILITY PLAN ALTERNATE - DUNHAM DRIVE AT SOUTH HIGH**

Hank Thiele stated the recommendation for the Dunham Drive, which will be used for student drop off and pick up, came out of the work of the Pedestrian Safety Committee. He shared the cost came in \$70,000 more than expected due to storm water management, with a total cost of \$278,062.00. Dr. Thiele stated the administration recommends proceeding with the drive as it addresses one of the key recommendations of the Pedestrian Safety Committee.

Dr. Thiele stated this is an Action Item later in the meeting.

**16. FREEDOM OF INFORMATION REQUESTS**

Dr. Thiele reported the District had Freedom of Information Act requests this month and they are posted on the District's website.

**17. CONSENT AGENDA**

Member Pavesich moved and Member Davenport seconded the motion for the Board of Education to approve the Consent Agenda as presented which includes: A. Personnel Report - Appointments-Certified; B. Personnel Report - Retirements-Certified; Resignations-Classified; C. Personnel Report - Salary and Benefits - Wage Increase-Classified; D. Financial Pages; E. Acceptance of Donation - District 99 Education Foundation Grants; F. Resolution of Nomination for Membership on the Downers Grove Plan Commission; G. Property and Liability Insurance Renewals; and H. Allow Carryover of all Unused Vacation Days for 52 Week Employees until June 15, 2021.

Upon the Secretary's roll call, Members Pavesich, Davenport, Fuller, Nicholas, Pavinato, Vazquez Drexler and Kupka voted AYE. The President declared the motion carried.

**18. APPROVAL OF ILLINOIS STATE BOARD OF EDUCATION (ISBE) CONSOLIDATED DISTRICT PLAN**

Member Davenport moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the District 99 Consolidated District Plan, as presented, for submission to the Illinois State Board of Education.

Upon the Secretary's roll call, Members Davenport, Vazquez Drexler, Fuller, Nicholas, Pavesich, Pavinato, and Kupka voted AYE. The President declared the motion carried.

**19. AWARD OF BID - ENGLISH DEPARTMENT NOVELS - 2020-2021**

Member Pavesich moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the award of bid for the English Department Novels - 2020-2021

Upon the Secretary's roll call, Members Pavesich, Vazquez Drexler, Davenport, Fuller, Nicholas, Pavinato and Kupka voted AYE. The President declared the motion carried.

**20. APPROVAL OF ADDITIONAL TEXTBOOK FOR THE 2020-2021 SCHOOL YEAR**

Member Fuller moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the textbook "US History: American Stories (Surveys Edition)" for the 2020-2021 school year.

Upon the Secretary's roll call, Members Fuller, Vazquez Drexler, Davenport, Nicholas, Pavesich, Pavinato and Kupka voted AYE. The President declared the motion carried.

**21. AWARD OF BID - BULK PURCHASING - CMG SUPPLIES - 2020-2021**

Member Vazquez Drexler moved and Member Pavesich seconded the motion for the Board of Education to approve the award of contract for custodial, maintenance and grounds supplies to the noted vendors in the aggregate amount of \$136,745.95.

Upon the Secretary's roll call, Members Vazquez Drexler, Pavesich, Pavinato, Davenport, Fuller, Nicholas and Kupka voted AYE. The President declared the motion carried.

**22. AWARD OF BID - COPY PAPER - 2020-2021**

Member Nicholas moved and Member Pavesich seconded the motion for the Board of Education to approve an award of contract to Midland Paper, Wheeling, Illinois, for copier paper for fiscal year 2020-2021 in the amount of \$26,516.89.

Upon the Secretary's roll call, Members Nicholas, Pavesich, Pavinato, Vazquez Drexler, Davenport, Fuller and Kupka voted AYE. The President declared the motion carried.

**23. APPROVAL OF MASTER FACILITY PLAN ALTERNATE - DUNHAM DRIVE AT SOUTH HIGH**

Member Davenport moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the Master Facility Plan Alternate - Dunham Drive at South High.

Upon the Secretary's roll call, Members Davenport, Vazquez Drexler, Fuller, Nicholas, Pavesich, Pavinato and Kupka voted AYE. The President declared the motion carried.

**24. OLD BUSINESS**

None.

**25. NEW BUSINESS**

None.

**26. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no public comments.

**27. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)**

No report.

**28. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)**

Member Vazquez Drexler reported SASED held an election of officers and are working on scenarios for continuity of learning next year and ESY credit recovery.

Dr. Thiele noted District 99 is making 400 face shields for staff at SASED with funds provided by the Foundation.

**29. REPORT ON DISTRICT 99 EDUCATION FOUNDATION**

Member Pavesich reported the Foundation is no longer taking face shield donations, but is still accepting donations for District families in need. She also noted the Foundation is working on its by-laws.

**30. REPORT ON ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)**

Member Davenport reported there has been no word on whether the Triple I conference will take place this year. President Kupka reported the next DuPage Division meeting will probably be a Saturday morning breakfast meeting.

**31. UPCOMING BOARD OF EDUCATION MEETINGS**

President Kupka announced the following meeting date:

July 20, 2020                      Regular Business Meeting – 6:30 p.m. – Location TBD

Dr. Thiele stated the Board may need to meet prior to July 20, once guidelines on opening the schools are received, to take Action on items related to either personnel or curriculum.

**32. CLOSED SESSION**

Member Fuller moved and Member Vazquez Drexler seconded the motion that the meeting be adjourned to Closed Session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the District or against legal counsel for the District to determine its validity.

Upon the Secretary's roll call, Members Fuller, Vazquez Drexler, Davenport, Nicholas, Pavesich, Pavinato and Kupka voted AYE. The President declared the motion carried.

President Kupka announced the Board would not be taking any Action after coming out of Closed Session.

The meeting adjourned to Closed Session at 8:14 p.m.

**33. RECONVENE TO REGULAR SESSION**

The meeting was reconvened in Open Session with the following members of the Board of Education in attendance: Nancy Kupka, President; Michael Davenport, Vice President; and Members Sherell Fuller, Daniel Nicholas, Terry Pavesich, Rick Pavinato and Joanna Vazquez Drexler.

Also present was Juli Gniadek, Secretary.

**34. ADJOURNMENT**

There being no further business or discussion, Member Fuller moved and Member Vazquez Drexler seconded the motion that the meeting be adjourned. Upon the unanimous voice vote of the seven members in attendance, the President declared the motion carried. The meeting adjourned at 8:24 p.m.

  
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Nancy Kupka, President

  
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Juli Gniadek, Secretary

