

January 23, 2017

The Board of Education, Community High School District 99, met in regular session at 6:00 p.m. on Monday, January 23, 2017 at the Administrative Service Center.

Upon the Secretary's roll call, the following members answered present: Nancy Kupka, President; and Members Julia Beckman, Deb Boyle, Michael Davenport, Don Renner, Terry Pavesich and Rick Pavinato.

Also present were Henry Thiele, Superintendent; Scott Wuggazer, Assistant Superintendent for Special Services; Janice Schwarze, North High Principal; and Juli Gniadek, Secretary.

### **1. CLOSED SESSION**

Member Davenport moved and Member Renner seconded the motion that the meeting be adjourned to closed session for the purpose of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21); the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10); student disciplinary cases. 5 ILCS 120/2(c)(9); and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Upon the Secretary's roll call, Members Davenport, Renner, Pavesich, Pavinato, Beckman, Boyle and Kupka voted AYE. The President declared the motion carried.

### **2. RECONVENE TO REGULAR SESSION**

The meeting was reconvened in open session with the following members of the Board of Education in attendance: Nancy Kupka, President; and Members Julia Beckman, Deb Boyle, Michael Davenport, Don Renner, Terry Pavesich and Rick Pavinato.

Also present were Hank Thiele, Superintendent; Gina Ziccardi, Assistant Superintendent for Student Learning; Pete Theis, Assistant Superintendent for Human Resources; Scott Wuggazer, Assistant Superintendent for Special Services; Mark Staehlin, District Controller; Jim Kolodziej, Director of Physical Plant and Operations; Jill Browning, Communications Director; Janice Schwarze, North High Principal; Ed Schwartz, South High Principal; and Juli Gniadek, Secretary.

There were two visitors. A copy of the Visitor Roster is attached.

### **3. RECOGNITION**

Ed Schwartz introduced and presented with a certificate South High Fine Arts teachers Glenn Williams and Laura Coster, who received the Illinois Music Education Association Mary Hoffman Award of Excellence. The Board congratulated the teachers on their recognition.

Martha Merilos and Don Renner, District 99 Education Foundation Board Members, recognized staff members Jill Browning and Juli Gniadek for their assistance with the Foundation's Pizza Wars fundraising event. Ms. Merilos shared information about the event and Mr. Renner acknowledged the work of Denise Callarman, the Foundation's new Executive Director.

**4. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no visitors.

**5. APPROVAL OF MINUTES**

Member Beckman moved and Member Davenport seconded the motion that the Board of Education approve the minutes of the December 12, 2016 Business Meeting, as corrected, and the December 12, 2016 Closed Meeting.

Upon the Secretary's roll call, Members Beckman, Renner, Pavinato, Boyle, Davenport and Kupka voted AYE. Member Pavesich abstained. The President declared the motion carried.

Member Davenport moved and Member Pavesich seconded the motion that the Board of Education approve the minutes of the January 9, 2017 Special/Workshop Meeting and the January 9, 2017 Closed meeting.

Upon the Secretary's roll call, Members Davenport, Pavesich, Pavinato, Beckman, Boyle and Renner voted AYE. Member Kupka abstained. The President declared the motion carried.

**6. STUDENT FEES FOR 2017-2018**

Mark Staehlin stated administration was recommending a small inflationary increase in fees for 2017-2018, which would generate approximately a \$20,000 increase in revenue. He stated the Board would take action on the recommended increase next month.

The Board requested information on whether or not the consolidation of fees increased student attendance at activity and athletic events.

**7. QUARTERLY FINANCIAL REPORT**

Mark Staehlin stated there was a \$233,000 drop in fund balances this year; typically, at this point in the year, fund balances are normally up \$1-1.5 million. The major concern, according to Mr. Staehlin, is how far behind the State is in making payments to the District; last year the State owed the District \$1 million at this time, this year the State is \$2.5 million behind. Mr. Staehlin said expenditures are on target.

**8. FREEDOM OF INFORMATION REQUESTS**

Dr. Thiele reported there were no Freedom of Information Act requests this month.

**9. CONSENT AGENDA**

Member Davenport moved and Member Pavesich seconded the motion that the Board of Education approve the Consent Agenda as presented which includes: A. Personnel Report – Appointment-

Administration; Appointment-Classified; Transfer of Position-Classified; B. Personnel Report – Retirements-Classified; Resignations-Classified; C. Financial Pages; D. Closed Session Minutes and Verbatim Recordings; E. Approval of Amended 2017-2018 Calendar; and F. Approval of Student Tour.

Upon the Secretary's roll call, Members Davenport, Pavesich, Pavinato, Beckman, Boyle, Renner and Kupka voted AYE. The President declared the motion carried.

**10. APPROVAL OF THE STAFFING RATIO FOR THE 2017-2018 SCHOOL YEAR**

Dr. Thiele stated the vote was a follow up to the information presented at the Workshop meeting.

Member Pavesich moved and Member Pavinato seconded the motion that the Board of Education approve the Staffing Ratio for the 2017-2018 school year as presented.

Upon the Secretary's roll call, Members Pavesich, Pavinato, Beckman, Boyle, Davenport, Renner and Kupka voted AYE. The President declared the motion carried.

**11. RESOLUTION AMENDING THE COMMUNITY HIGH SCHOOL DISTRICT 99 403(B) RETIREMENT PLAN TO PERMIT DIRECT ROLLOVER CONTRIBUTIONS**

Mark Staehlin stated the purpose of the Resolution was to allow the rollover of funds into employees' District 99 403(b) accounts and there is no cost to the District in allowing the rollovers.

Member Pavinato moved and Member Davenport seconded the motion that the Board of Education approve the Resolution Amending the Community High School District 99 403(b) Retirement Plan to Permit Direct Rollover Contributions as presented.

Upon the Secretary's roll call, Members Pavinato, Davenport, Renner, Pavesich, Beckman, Boyle and Kupka voted AYE. The President declared the motion carried.

**12. AWARD OF BID - SOUTH HIGH TRANSFORMERS**

Mr. Kolodziej stated the replacement of the transformers was part of the Life Safety work approved by the ROE and the State. He shared the location of the new transformers would not interfere with any of the proposed MFP improvements. Jim Kolodziej said there were six bidders on the project and the low bid was under budget.

Member Davenport moved and Member Boyle seconded the motion that the Board of Education approve Arc 1 Electric as the low acceptable bidder for replacement of the existing transformers and main switchgear at South High and award the contract to them in the amount of \$379,000.

Upon the Secretary's roll call, Members Davenport, Boyle, Renner, Pavesich, Pavinato, Beckman, and Kupka voted AYE. The President declared the motion carried.

**13. ABATEMENT RESOLUTION: ALTERNATE REVENUE BONDS**

Mark Staehlin shared the Bonds were issued for the 2011 HVAC work at South High. He stated by passing the resolution, \$1.3 million that could be part of a tax levy will be paid out of District operating dollars.

Member Pavinato moved and Member Davenport seconded the motion that the Board of Education approve the Resolution abating the tax heretofore levied for the year 2016 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2011, of Community High School District Number 99, DuPage County, Illinois.

Upon the Secretary's roll call, Members Pavinato, Davenport, Renner, Pavesich, Beckman, Boyle and Kupka voted AYE. The President declared the motion carried.

**14. DISCIPLINARY ACTION ON STUDENT 2016-2017 1A**

Member Pavesich moved and Member Beckman seconded the motion that the Board of Education approve the Resolution Affirming the Student Suspension of Student 2016-2017 1A.

Upon the Secretary's roll call, Members Pavesich, Beckman, Boyle, Davenport, Renner, Pavinato, and Kupka voted AYE. The President declared the motion carried.

**15. DISCIPLINARY ACTION ON STUDENT 1617.3**

Member Davenport moved and Member Pavesich seconded the motion that the Board of Education accept the report of the Board Appointed Hearing Officer in the matter of Student 1617.3 and expel Student 1617.3 for the remainder of the 2016-2017 school year, including the summer session of 2017.

Upon the Secretary's roll call, Members Davenport, Pavesich, Pavinato, Beckman, Boyle, Renner and Kupka voted AYE. The President declared the motion carried.

**16. DISCIPLINARY ACTION ON STUDENT 1617.4**

Member Davenport moved and Member Boyle seconded the motion that the Board of Education accept the report of the Board Appointed Hearing Officer in the matter of Student 1617.4 and expel Student 1617.4 for the remainder of the 2016-2017 school year, the summer session of 2017, the 2017-2018 school year, the summer session of 2018, and the fall semester of the 2018-2019 school year.

Upon the Secretary's roll call, Members Davenport, Boyle, Renner, Pavesich, Pavinato, Beckman, and Kupka voted AYE. The President declared the motion carried.

**17. ACTION ON NON-RESIDENT TUITION COSTS**

Member Pavinato moved and Member Pavesich seconded the motion that the Board of Education assess non-resident tuition costs to the family of Student 17-R01 for the period August 29, 2016 through January 24, 2017 in the amount of \$8,482.18.

Upon the Secretary's roll call, Members Pavinato, Pavesich, Beckman, Boyle, Davenport, Renner and Kupka voted AYE. The President declared the motion carried.

**18. OLD BUSINESS**

None

**19. NEW BUSINESS – POLICY COMMITTEE REPORT – FIRST READING**

Member Davenport stated the Policy Committee reviewed three groups of policies whose revisions were recommended by PRESS, with some revisions being as minor as the addition of a comma and others being more substantive.

Dr. Thiele stated, at the Board's request, the Policy Committee has started to review the District policies where there is no corresponding PRESS policy.

The Policy Committee presented the following policies for first reading, noting that if Board members have any comments or concerns related to these policies they should contact a Committee member or Dr. Thiele. These policies will be brought forward for second reading and approval in February.

- 2.120 Board Member Development
- 2.125 Board Member Compensation; Expenses
- 2.200 Types of School Board Meetings
- 2.220 School Board Meeting Procedure
- 2.250 Access to District Public Records
- 3.45 Procedure for the Evaluation of the Superintendent
- 3.66 Supervisor of Building and Grounds
- 3.67 Director of Special Services
- 3.68 Director of Innovation in Teaching and Learning
- 4.10 Fiscal and Business Management
- 4.60 Purchases and Contracts
- 4.110 Transportation
- 4.130 Free and Reduced-Price Food Services
- 4.175 Convicted Child Sex Offender; Criminal Background Check and/or Screening; Notifications
- 5.30 Hiring Process and Criteria
- 5.60 Expenses
- 5.100 Staff Development Program
- 5.102 Nepotism
- 5.125 Personal Technology and Social Media; Usage and Conduct
- 5.185 Family and Medical Leave
- 5.190 Teacher Qualifications
- 5.250 Leaves of Absence
- 5.260 Student Teachers
- 5.271 Employee Benefit Program
- 5.280 Duties and Qualifications
- 6.15 School Accountability
- 6.50 School Wellness

- 6.60 Curriculum Content
- 6.140 Education of Homeless Children
- 6.145 Migrant Students
- 6.160 English Learners
- 6.170 Title I Programs
- 6.310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students
- 6.340 Student Testing and Assessment Program
- 7.15 Student and Family Privacy Rights
- 7.50 School Admissions and Student Transfers To and From Non-District Schools
- 7.60 Residence
- 7.70 Attendance and Truancy
- 7.190 Student Behavior
- 7.250 Student Support Services
- 7.260 Exemption from Physical Education
- 7.270 Administering Medicines to Students
- 7.305 Student Athlete Concussions and Head Injuries
- 7.315 Restrictions on Publications; High Schools
- 8.30 Visitors to and Conduct on School Property
- 8.70 Accommodating Individuals with Disabilities

**20. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no visitors.

**21. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)**

Member Renner stated the next LEND meeting is Friday, January 27, 2017.

**22. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)**

Member Beckman reported the SASED Finance Committee met and there are concerns regarding the funding of Special Education block grants.

**23. REPORT ON DISTRICT 99 EDUCATION FOUNDATION**

Member Pavesich thanked everyone for attending Pizza Wars and those who helped make it possible.

**24. REPORT ON ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)**

Member Boyle reported the next DuPage Division meeting is March 16, 2017. She thanked Dr. Thiele for inviting the Board candidates to that meeting and for arranging for District 99 Board members to be seated with Board members from the District's partner districts at the meeting.

**25. UPCOMING BOARD OF EDUCATION MEETINGS**

President Kupka announced the following meeting dates:

February 6, 2017      Special/Workshop Meeting – 7:00 p.m. – Administrative Service Center

February 27, 2017 Regular Business Meeting – 7:30 p.m. – Administrative Service Center

**26. ADJOURNMENT**

There being no further business or discussion, Member Beckman moved and Member Davenport seconded the motion that the meeting be adjourned. Upon the unanimous voice vote of the seven members in attendance, the President declared the motion carried. The meeting adjourned at 8:52 p.m.

---

Nancy Kupka, President

---

Juli Gniadek, Secretary

