

The Policy Committee of Community High School District 99 met on Wednesday, January 23, 2019, at the Administrative Service Center. The meeting was called to order at 4:02 p.m.

Present: Board Members Daniel Nicholas and Rick Pavinato. Also present were Henry Thiele, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; and Juli Gniadek, Secretary.

There were no visitors.

The minutes of the October 15, 2018 meeting were reviewed and approved.

I. The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The policies will be brought forward for First Reading in January 2019. The Committee endorsed accepting the changes recommended by PRESS to the following policies:

- 2.80 Board Member Oath and Conduct
- 4.45 Insufficient Fund Checks and Debt Recovery
- 4.130 Free and Reduced- Price Food Services
- 4.170 Safety
- 5.30 Hiring Process and Criteria
- 5.60 Expenses
- 6.60 Curriculum Content
- 6.310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students
- 7.70 Attendance and Truancy
- 7.190 Student Behavior
- 7.250 Student Support Services
- 7.260 Exemption from Physical Education
- 7.270 Administering Medicines to Students
- 7.290 Suicide and Depression Awareness and Prevention
- 7.305 Student Athlete Concussions and Head Injuries

II. The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The policies will be brought forward for First Reading in January 2019. The Committee endorsed accepting the changes recommended by PRESS, with the noted modifications, to the following policies:

- 5.220 Substitute Teachers  
In addition to accepting the PRESS changes, the Committee endorsed, at administration's recommendation, changing the name of the policy to *Guest*

*Teachers*, and substituting guest for substitute in the policy, as appropriate. Mr. Theis explained the rationale for the change from substitute to guest, noting it sends the message that the job is both valued and respected.

- 7.100 Health Eye and Dental Examinations; Immunizations; and Exclusion of Students  
The Committee recommended removing, under Dental Examination, references to kindergarten, second and sixth grades.

III. Review List of District 99 Policies where PRESS does not have a corresponding policy.

The Committee agreed to review these policies every two years, with the following exceptions:

- Individual job description policies. They will be reviewed when there is a change in staff or responsibilities.
- Policies 6.236 *Websites and Social Media* and 7.326 *Parent and Community Fund Raising* will be reviewed annually.

The Committee agreed to review the policies, where administration recommends changes, when the next group of recommended changes from PRESS is reviewed, or by April 1, 2019, whichever comes first. Going forward, the Committee will review these policies at the first Policy Committee meeting at the start of odd numbered school years.

IV. Reception of Visitors – Public Comment

There were no public comments.

V. The date of the next meeting has not been determined.

VI. The meeting adjourned at 4:30 p.m.