

February 5, 2018

The Policy Committee of Community High School District 99 met on Monday, February 5, 2018, at the Administrative Service Center. The meeting was called to order at 4:00 p.m.

Present: Board Members Daniel Nicholas and Rick Pavinato. Also present were Hank Thiele, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; Robert Lang, Director of Innovation in Teaching and Learning; Mark Staehlin, District Controller; and Juli Gniadek, Secretary.

There were no visitors.

The minutes of the September 20, 2017 meeting were reviewed and approved.

- I. Mark Staehlin presented information on advertising in area schools and the Downers Grove Park District. He noted the District's current policy allows for advertising, but it has not been District practice to allow advertising.
- II. Administration brought forward three policies for review:
 - 3.54 Assistant Superintendent for Special Services – Dr. Thiele stated the proposed changes more closely reflect the larger area of oversight of the position. The Policy Committee recommended making the changes and including the specific endorsement the position requires for overseeing special education in the District.
 - 6.210 Instructional Materials – Dr. Lang stated changes to the Policy recommended by administration reflect the variety of ways curriculum materials are used by students. He stated the Board will continue to approve instructional materials. The Policy Committee was in favor of the recommended changes.
 - 6.310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students – Dr. Thiele presented the administration's recommendation for changes to the Policy, which included allowing 9th and 10th grade students to receive a Physical Education exemption for participation in a varsity level sport. Gina Ziccardi, Assistant Superintendent for Student Learning, provided copies of the new legislation, which allows for students in 9th and 10th grade students to be exempt from Physical Education for participation in an interscholastic sport. The Committee requested the Policy changes recommended by administration be put on the agenda of the next Board meeting for discussion by the full Board before making their recommendation.

III. The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The policies will be brought forward for first reading in February 2018. The Committee endorsed accepting the changes recommended by PRESS to the following policies:

- 2.260 Uniform Grievance Procedure
- 4.10 Fiscal and Business Management
- 4.80 Accounting and Audits
- 4.110 Transportation
- 4.170 Safety
- 5.20 Workplace Harassment Prohibited
- 5.90 Abused and Neglected Child Reporting
- 5.220 Substitute Teachers
- 5.240 Suspension
- 5.250 Leaves of Absence
- 5.290 Employment Termination and Suspensions
- 6.150 Home and Hospital Instruction
- 6.300 Graduation Requirements
- 7.15 Student and Family Privacy Rights
- 7.20 Harassment of Students Prohibited
- 7.70 Attendance and Truancy
- 7.180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 7.190 Student Behavior
- 7.250 Student Support Services
- 7.275 Orders to Forgo Life Sustaining Treatment
- 7.305 Student Athlete Concussions and Head Injuries

Dr. Thiele stated in all policies where there is reference to the Non-Discrimination Coordinators or Complaint Managers, the District Policy does not list specific names, but rather directs the reader to the District website.

IV. The following policies had revisions recommended by PRESS in its Update Memo and may also have non-substantial changes to align more closely with PRESS. The PRESS revisions were in response to legislation, new public acts, and feedback. The policies will be brought forward for first reading in February 2018. The Committee endorsed accepting the changes recommended by PRESS, with the modifications noted, to the following policies:

- 4.15 Compliance with Identity Protection Act – The Committee does not recommend incorporating the optional new bullet point #6., found on page 3 of the PRESS policy, regarding notification of Policy changes to employees.
- 5.200 Terms and Conditions of Employment and Dismissal – The Committee recommends: changing the School Day section heading in the D99 policy to “School Day and School Calendar;” changing the first sentence of the section to

read, “. . . work the school day and school calendar adopted by the Board;” and not changing the wording of the Salary section.

- 6.50 School Wellness – The Committee recommends including all the bullets under Monitoring not previously included.
- 7.270 Administering Medicines to Students – The Committee does not recommend the addition of the sentence on page 3 of the PRESS document which states when the IDHS website will have information about opioid use.

V. The date of the next meeting has not been determined.

VI. Reception of Visitors – Public Comment
There were no visitors.

VII. The meeting adjourned at 5:15 p.m.