

April 27, 2022

The Policy Committee of Community High School District 99 met on Wednesday, April 27, 2022, at the Administrative Service Center. The meeting was called to order at 3:32 p.m.

Present: Board Members Mike Davenport and Sherell Fuller. Also present were Henry Thiele, Superintendent; and Juli Gniadek, Secretary.

There were no visitors.

The minutes of the October 7, 2021 meeting were reviewed and approved.

I. The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The Committee reviewed the PRESS recommendations.

- 2.20, Powers and Duties of the School Board; Indemnification
- 2.110, Qualifications, Term, and Duties of Board Officers
- 2.120, Board Member Development
- 2.220, School Board Meeting Procedures - Dr. Thiele stated the changes reflect the current practices in District 99.
- 3.40, Superintendent
- 4.60, Purchases and Contracts
- 4.110, Transportation
- 4.160, Environmental Quality of Buildings and Grounds – The Committee also recommends adding the phrase “*by the District*” in the first sentence under Pesticides after “*applied.*”
- 4.170, Safety
- 4.175, Convicted Child Sex Offender; Screening; Notifications
- 5.10, Equal Employment Opportunity and Minority Recruitment
- 5.20, Workplace Harassment Prohibited
- 5.30, Hiring Process and Criteria
- 5.50, Drug- and Alcohol- Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
- 5.90, Abused and Neglected Child Reporting
- 5.100, Staff Development Program
- 5.120, Employee Ethics; Conduct; and Conflict of Interest
- 5.150, Personnel Records
- 5.185, Family and Medical Leave
- 5.200, Terms and Conditions of Employment and Dismissal
- 5.220, Substitute Teachers
- 5.250, Leaves of Absence – PRESS updates related to the Collective Bargaining Agreements are not included.
- 6.50, School Wellness – Since District 99 is no longer participating in the National School Lunch Program (NSLP), the Committee recommends the paragraphs

associated with participation in the NSLP program be removed from the policy.

- 6.120, Education of Children with Disabilities
- 7.30, Attendance Areas and Transfers within the District
- 7.60, Residence
- 7.70, Attendance and Truancy
- 7.80, Release Time for Religious Instruction/ Observance
- 7.150, Agency and Police Interviews
- 7.160, Student Appearance
- 7.180, Prevention of and Response to Bullying, Intimidation, and Harassment – The Committee made note that this policy needs to be reviewed every two years.
- 7.200, Suspension Procedures
- 7.210, Expulsion Procedures
- 7.240, Conduct Code for Participants in Extracurricular Activities – The Committee does not recommend including the Extracurricular Drug and Alcohol Testing Program section.
- 7.250, Student Support Services
- 7.260, Exemption from Physical Education
- 7.290, Suicide and Depression Awareness and Prevention

The policies will be brought forward for First Reading on May 2, 2022.

- II. The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The Committee reviewed the current District 99 policies, which differed from the PRESS version. The consensus of the Committee was to adopt the PRESS version of the policies in their entirety.

- 2.260, Uniform Grievance Procedure
- 4.80, Accounting and Audits – In addition to adopting the PRESS policy in its entirety, the Committee recommends retaining the following that are currently in the District 99 policy:
 - under Annual Audit, the phrase “in accordance with School Code; ”
 - under Controls for Revolving Funds and Petty Cash, the sentences related to where the funds are maintained and that approval by two administrators must be documented before the release of a revolving fund check; and
 - under Capitalization Threshold, the amounts of \$10,000 and \$5,000.Also, the maximum amount for District 99 revolving fund accounts is \$7,500.
- 5.125, Personal Technology and Social Media; Usage and Conduct
- 7.340, Student Records

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III. The following policy had revisions recommended by PRESS in its Update Memo. Legal is currently reviewing the recommended changes. The policy changes are on hold.

- 6.60, Curriculum Content

IV. Review of new PRESS Policy.

- 4.165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors – The Committee recommends adopting this policy.

The policy will be brought forward for First Reading on May 2, 2022.

V. The following policies had revisions recommended by Administration:

- 3.69, Assistant Controller (renamed as Chief School Business Official – Effective July 1, 2022) – Dr. Thiele stated this policy has been revised and renamed to reflect additional responsibilities of the position and is part of the process to prepare for the retirement of Mark Staehlin.
- 7.100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students – Dr. Thiele explained the change is to reflect the current practice of allowing students who do not meet the District’s examination and immunization requirements, due to extenuating circumstances, be allowed to start school. He noted the October 15 date, as mandated by ISBE, is the final date to submit records, before a student is excluded from school.

The policies will be brought forward for First Reading on May 2, 2022.

VI. Reception of Visitors – Public Comment

There were no public comments.

VII. The date of the next meeting has not been determined.

VIII. The meeting adjourned at 4:22 p.m.