

June 19, 2017

The Board of Education, Community High School District 99, met in regular session at 6:10 p.m. on Monday, June 19, 2017 at the Administrative Service Center.

Upon the Secretary's roll call, the following Board members answered present: President pro tempore Member Rick Pavinato; Members Mike Davenport, Sherell Fuller, Daniel Nicholas and Don Renner. Nancy Kupka, President; and Terry Pavesich, Vice President, were absent.

Also present were Henry Thiele, Superintendent; Ed Schwartz, South High Principal; and Juli Gniadek, Secretary

1. CLOSED SESSION

Member Davenport moved and Member Renner seconded the motion that the meeting be adjourned to closed session for the purpose of student disciplinary cases. *5 ILCS 120/2(c)(9)*; and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity. *5 ILCS 120/2(c)(1)*, as amended by *P.A. 93-0057*.

Upon the Secretary's roll call, Members Davenport, Renner, Fuller, Nicholas and Pavinato voted AYE. The President pro tempore declared the motion carried.

2. RECONVENE TO REGULAR SESSION

The meeting was reconvened in open session with the following members of the Board of Education in attendance: Nancy Kupka, President; and Members Mike Davenport, Sherell Fuller, Daniel Nicholas, Rick Pavinato and Don Renner. Terry Pavesich, Vice President, was absent.

Also present were Hank Thiele, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; Scott Wuggazer, Assistant Superintendent for Special Services; Mark Staehlin, District Controller; Jim Kolodziej, Director of Physical Plant and Operations; Jill Browning, Communications Director; Janice Schwarze, North High Principal; Ed Schwartz, South High Principal; and Juli Gniadek, Secretary.

There were no visitors.

3. APPROVAL OF MINUTES

Member Davenport moved and Member Nicholas seconded the motion that the Board of Education approve the minutes of the May 15, 2017 Business Meeting, the May 15, 2017 Closed Meeting, the June 5, 2017 Special Meeting and the June 5, 2017 Closed Meeting.

Upon the Secretary's roll call, Members Davenport, Nicholas, Pavinato, Renner, Fuller and Kupka voted AYE. The President declared the motion carried.

4. RECEPTION OF VISITORS – PUBLIC COMMENT

There were no visitors.

5. LEGAL UPDATE

Dr. Thiele stated attorneys from Franczek Radelet, the District's legal firm, were in attendance at the Board meeting. Ms. Shelli Anderson introduced herself and shared she handles the District's personnel work. Ms. Darcy Kriha introduced herself and shared she works on special education and student matters for the District. The attorneys provided Board Members with the "School Law Handbook Spring 2017" prepared by Franczek Radelet. Ms. Kriha stated they represent the Board and both Franczek Radelet and District 99 are student-centered and like to take a proactive approach. She added, if any Board members have questions, they should be forwarded to President Kupka.

6. FOLLOW UP ON PARENT TEACHER ADVISORY COMMITTEE

Scott Wuggazer shared 40 parents attended the May 10, 2017 Parent Teacher Advisory Committee meeting and 24 parents responded to the survey. He stated the survey results showed parents wanted more data, wanted more focused data, enjoyed the direct input, would like to meet more than once a year, and liked hearing about all the supports District 99 offers students. President Kupka, who attended the meeting, stated the data provided was simple and understandable.

7. AMENDED 2017-2018 CALENDAR

Dr. Thiele stated the Regional Office of Education and the State of Illinois recommend a 9:20 a.m. Late Start instead of a 9:30 a.m. Late Start, so those days can count as full attendance days. He said, therefore, the official proposed school calendar, to be approved by the State, does not reflect any Late Start days. Dr. Thiele noted an early release on April 10, the SAT testing day, was added to the amended calendar.

Dr. Thiele stated later in the meeting the Board would be asked to approve the official District calendar to be submitted to the State and to approve a calendar with Late Start days included.

8. FOOD SERVICE MANAGEMENT COMPANY RENEWAL

Mark Staehlin shared this year the District entered into a five-year contract with Chartwells to provide food services for the District and the contract called for increases within CPIU limits. He stated the new contract, which calls for a 0.7% increase, would be voted on later in the meeting. Mr. Staehlin noted there was a reduction in the number of students served the first semester, and the increased meal price and the wait time in line may have been contributing factors to the decrease.

9. TITLE I PLAN SUMMARY

Dr. Thiele stated typically a new Title I Plan is not needed every year, but because of changes in ESSA the District is required to submit a new Title I Plan. He said the Plan is tied to receipt of Title I funding, but also covers supportive programs not funded by Title I. Dr. Thiele said the Plan would be voted on later in the meeting.

10. COMMUNITY ENGAGEMENT UPDATE

Dr. Thiele referenced the Community Engagement report summarizing the work this spring. Jill Browning shared a “Year in Review” publication was mailed to all residents of the District and more printed materials will come out in the fall. She also indicated there will be additional community Master Facility Plan meetings in the fall. Dr. Thiele stated the District is confident in the numbers provided by the architects on the cost to taxpayers of the all-in plan, Plan B, and the savings on taxes if the District would not reissue bonds. Ms. Browning stated future communications will include this information.

Jill Browning asked Board members to recommend people to serve on the Citizens Task Force. Dr. Thiele stated the individuals can be either supporters or critical of the Master Facility Plan, so the group may ensure the District’s needs are represented accurately and without bias.

11. FREEDOM OF INFORMATION REQUESTS

Dr. Thiele reported the District had two Freedom of Information Act requests this month and both were responded to.

12. CONSENT AGENDA

Member Davenport moved and Member Pavinato seconded the motion that the Board of Education approve the Consent Agenda as presented which includes: A. Personnel Report - Appointment-Administrator; Appointment-Certified; Transfer of Position-Classified; B. Personnel Report - Resignation-Certified; Resignation-Classified; C. Personnel Report - Salary and Benefits - Wage Increase-Classified; Wage Increase-Administrative; D. Financial Pages; E. Approval of Prevailing Wage Resolution; F. Resolution Authorizing Depositories and Check Signers; G. Approval of Property and Liability Insurance Renewals; H. Resolution of Nomination for Membership on the Downers Grove Plan Commission; and I. Approval of Food Service Management Company Renewal.

Upon the Secretary's roll call, Members Davenport, Pavinato, Renner, Fuller, Nicholas and Kupka voted AYE. The President declared the motion carried.

13. AWARD OF BID - BULK PURCHASING - CMG SUPPLIES - 2017-2018

Jim Kolodziej stated eleven vendors submitted bids on one or more items; the number of products on the bid list has expanded each year; and all the products are green. Mr. Kolodziej noted the total cost is \$37,000 less than last year.

Member Davenport moved and Member Pavinato seconded the motion for the Board of Education to approve the award of contract for custodial, maintenance and grounds supplies for 2017-2018 to the vendors, as presented, in the aggregate amount of \$78,752.00

Upon the Secretary's roll call, Members Davenport, Pavinato, Fuller, Nicholas, Renner and Kupka voted AYE. The President declared the motion carried.

14. AWARD OF BID - STUDENT NOVELS

Mark Staehlin stated previously the schools ordered the 116 paperback titles without going out to bid, and the schools received on site distribution assistance from the vendor. By going out to bid, Mr. Staehlin said the District saved \$10,000 - \$14,000, with the schools still receiving the distribution assistance.

Member Pavinato moved and Member Fuller seconded the motion for the Board of Education to accept the lowest responsible bid of \$104,771.54 from Follett, Inc. to provide novels in accordance with the instructions and requirements provided in the May 31, 2017 "Request for Proposal for Community High School District 99 English Department Novels."

Upon the Secretary's roll call, Members Pavinato, Fuller, Nicholas, Renner, Davenport and Kupka voted AYE. The President declared the motion carried.

15. AWARD OF BID - COPY PAPER - 2017-2018

Mr. Kolodziej stated there was a slight increase in the amount of colored paper needed, and a decrease in the amount of white paper, with all paper being recycled. He noted, with the implementation of print management District wide late in the school year, less paper would be needed next year.

Member Davenport moved and Member Nicholas seconded the motion for the Board of Education to approve an award of contract to Copy Paper Group Inc., Uniontown, Ohio, for copier paper for fiscal year 2017-2018 in the amount of \$59,540.68.

Upon the Secretary's roll call, Members Davenport, Nicholas, Pavinato, Renner, Fuller and Kupka voted AYE. The President declared the motion carried.

16. APPROVAL OF ATHLETICO CONTRACT

Mr. Staehlin shared the District has used Athletico for the past six years, at the same hourly rate, to provide athletic trainers to both campuses. He stated the new three-year contract with Athletico called for a 3% increase over the current rate.

Member Pavinato moved and Member Davenport seconded the motion for the Board of Education to approve the proposed Athletic Training Services Agreement with Athletico, Ltd. and direct the administration to execute any and all documents necessary to complete the proposed agreement.

Upon the Secretary's roll call, Members Pavinato, Davenport, Fuller, Nicholas, Renner and Kupka voted AYE. The President declared the motion carried.

17. LEASE AGREEMENT FOR NEW CHROMEBOOKS

Mr. Staehlin shared the new lease is for more sturdy machines and it is hoped these machines will last four years. He stated the price of the machines has gone from \$290 each to \$267 each.

Member Davenport moved and Member Fuller seconded the motion for the Board of Education to approve the modification of the existing master lease with Wintrust, LLC by adding 1,350 new Lenovo

N23 Yoga chromebooks to the Lease and authorize the administration to sign and execute all necessary documents related to this Lease modification.

Upon the Secretary's roll call, Members Davenport, Fuller, Nicholas, Pavinato, Renner and Kupka voted AYE. The President declared the motion carried.

18. APPROVAL OF THE TITLE I PLAN

Member Nicholas moved and Member Pavinato seconded the motion for the Board of Education to approve the Title I Plan as presented.

Upon the Secretary's roll call, Members Nicholas, Pavinato, Renner, Davenport, Fuller and Kupka voted AYE. The President declared the motion carried.

19. APPROVAL OF THE 2017-2018 AMENDED CALENDAR

Dr. Thiele noted this is the State approved calendar, which does not include Late Start days, because, per the State, these are full attendance days.

Member Davenport moved and Member Nicholas seconded the motion for the Board of Education to approve the 2017-2018 Amended Calendar as presented.

Upon the Secretary's roll call, Members Davenport, Nicholas, Pavinato, Renner, Fuller and Kupka voted AYE. The President declared the motion carried.

20. APPROVAL FOR STUDENTS TO BEGIN CLASSES FOR THE 2017-2018 SCHOOL YEAR, ON MONDAYS, STARTING SEPTEMBER 11, 2017, AT 9:20 A.M., AND AT 9:20 A.M. THE DAY AFTER PARENT TEACHER CONFERENCES.

Member Davenport moved and Member Pavinato seconded the motion for the Board of Education to approve students to begin classes for the 2017-2018 school year, on Mondays, beginning September 11, 2017, at 9:20 a.m., and at 9:20 a.m. the day after Parent Teacher Conferences.

Upon the Secretary's roll call, Members Davenport, Pavinato, Renner, Fuller, Nicholas and Kupka voted AYE. The President declared the motion carried.

21. APPROVAL FOR THE JUNE 26, 2017 BOARD MEETING TO BE HELD ENTIRELY IN CLOSED SESSION FOR THE PURPOSE OF SELF EVALUATION, PRACTICES AND PROCEDURES OR PROFESSIONAL ETHICS, WHEN MEETING WITH A REPRESENTATIVE OF A STATEWIDE ASSOCIATION OF WHICH THE DISTRICT IS A MEMBER. 5 ILCS 120/2(C)(16).

Member Davenport moved and Member Pavinato seconded the motion to approve the June 26, 2017 Board Meeting be held entirely in Closed Session for the purpose of self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).

Upon the Secretary's roll call, Members Renner, Pavinato, Davenport Fuller, Nicholas and Kupka voted AYE. The President declared the motion carried.

22. DISCIPLINARY ACTION ON STUDENT 1617.5E

Member Davenport moved and Member Nicholas seconded the motion for the Board to accept the report of the Board Appointed Hearing Officer in the matter of Student 1617.5E and expel Student 1617.5E for the remainder of the 2016-2017 school year, and through the end of the 2017-2018 school year.

Upon the Secretary's roll call, Members Davenport, Nicholas, Pavinato, Renner, Fuller and Kupka voted AYE. The President declared the motion carried.

23. DISCIPLINARY ACTION ON STUDENT 1617.7

Dr. Kupka stated this item was being removed from the agenda and no action would be taken.

24. ACTION ON PERSONNEL MATTER

Member Davenport moved and Member Pavinato seconded the motion for the Board of Education to issue a Notice to Remedy to the tenured teacher named in the minutes of the closed session held earlier this evening.

Upon the Secretary's roll call, Members Davenport, Pavinato, Renner, Fuller, Nicholas and Kupka voted AYE. The President declared the motion carried.

25. OLD BUSINESS

None.

26. NEW BUSINESS

The Policy Committee presented the following policies for first reading. Dr. Thiele shared this group of policies contains the remaining District 99 policies where there is no corresponding PRESS policy.

Dr. Kupka stated any questions regarding these policies should be directed to Member Pavinato or Member Nicholas. These policies will be brought forward for second reading and approval in July.

- 2.100 Board Member Conflict of Interest
- 4.15 Compliance with Identity Protection Act
- 4.140 Waiver of Student Fees
- 5.70 Religious Holidays
- 5.80 Court Duty
- 5.120 Ethics and Conduct
- 5.230 Maintaining Student Discipline
- 5.300 Schedules and Employment Year
- 6.70 Teaching About Religions
- 7.100 Health Eye and Dental Examinations; Immunizations and Exclusion of Students

27. RECEPTION OF VISITORS – PUBLIC COMMENT

There were no visitors.

28. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)

Member Renner reported there is a lot of pending legislation, but nothing definitive to report.

29. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)

President Kupka reported the SASED Board is going through reorganization.

30. REPORT ON DISTRICT 99 EDUCATION FOUNDATION

No report.

31. REPORT ON ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)

No report.

32. UPCOMING BOARD OF EDUCATION MEETINGS

President Kupka announced the following meeting dates:

June 26, 2017 Special/Workshop Meeting – 6:00 p.m. – Administrative Service Center
– To be held entirely in Closed Session

July 17, 2017 Regular Business Meeting – 7:30 p.m. – Administrative Service Center

33. ANNOUNCEMENTS

Dr. Thiele shared the District switched email providers from Outlook to Gmail and provided a brief Gmail tutorial for the Board.

34. CLOSED SESSION

Member Fuller moved and Member Nicholas seconded the motion that the meeting be adjourned to closed session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity. *5 ILCS 120/2(c)(1)*, as amended by *P.A. 93-0057*.

Upon the Secretary's roll call, Members Fuller, Nicholas, Pavinato, Renner, Davenport and Kupka voted AYE. The President declared the motion carried.

Dr. Kupka announced no further action will be taken by the Board when they return to open session.

35. RECONVENE TO REGULAR SESSION

The meeting was reconvened in open session with the following members of the Board of Education in attendance: Nancy Kupka, President; and Members Michael Davenport, Sherell Fuller, Daniel Nicholas, Rick Pavinato and Don Renner. Terry Pavesich, Vice President, was absent.

Also present was Juli Gniadek, Secretary.

36. ADJOURNMENT

There being no further business or discussion, Member Renner moved and Member Nicholas seconded the motion that the meeting be adjourned. Upon the unanimous voice vote of the six members in attendance, the President declared the motion carried. The meeting adjourned at 9:20 p.m.

Nancy Kupka, President

Juli Gniadek, Secretary