

February 26, 2018

The Board of Education, Community High School District 99, met in regular session at 7:30 p.m. on Monday, February 26, 2018 at the Administrative Service Center.

Upon the Secretary's roll call, the following Board members answered present: Nancy Kupka, President; Terry Pavesich, Vice President; and Members Mike Davenport, Sherell Fuller, Daniel Nicholas, Rick Pavinato and Don Renner.

Also present were Hank Thiele, Superintendent; Gina Ziccardi, Assistant Superintendent for Student Learning; Pete Theis, Assistant Superintendent for Human Resources; Scott Wuggazer, Assistant Superintendent for Special Services; Mark Staehlin, District Controller; Ed Schwartz, South High Principal; Student Board Members Simone Black and Prevail Bonga; and Juli Gniadek, Secretary.

There were five visitors. A copy of the Visitor Roster is attached.

1. APPROVAL OF MINUTES

Member Pavesich moved and Member Nicholas seconded the motion that the Board of Education approve the minutes of the January 29, 2018 Business Meeting and the January 29, 2018 Closed Meeting.

Upon the Secretary's roll call, Members Pavesich, Nicholas, Pavinato, Renner, Davenport, Fuller and Kupka voted AYE. The President declared the motion carried.

2. RECEPTION OF VISITORS – PUBLIC COMMENT

There were no visitors.

3. 2018-2019 STAFFING AND CURRICULUM OVERVIEW

Dr. Thiele stated this was the first of three reports providing an overview of staffing and curricular offerings. Mr. Theis shared enrollment is anticipated to increase by 100 students District-wide, resulting in a .8 FTE increase above the line for 2018-2019.

Sara Courington, North High Associate Principal for Curriculum and Instruction, and Georgia Hash, South High Associate Principal for Curriculum and Instruction, provided a department by department overview of enrollment trends. Gina Ziccardi shared the list of ten courses administration was recommending for cancellation for the 2018-2019 school year, based on low enrollment; and the seventeen courses administration was recommending for approval to run, despite low enrollment. Ms. Ziccardi noted students enrolled in Calculus III for 2018-2019 would be able to take the course at Lemont High School, as North Central College would no longer be offering the course on the District 99 campus.

Scott Wuggazer addressed additional staffing needs for Special Services, Counseling and Student Support Services (CSSS) and Safety for the 2018-2019 school year. He stated administration recommends the following additional staff allocations: North 1.2 FTE and South 2.8 FTE in Special Services; 1.8 FTE for District-wide services and T99; 1.4 FTE at North High for an additional

counselor and social work support; and 1.4 FTE at South High for social work support and support to hospitalized students. Additionally, Mr. Wuggazer stated administration was recommending an additional full time security person at each campus.

The Board inquired about the feasibility of having an additional School Resource Officer at each campus.

Mr. Theis stated at the March 5, 2018 meeting additional staffing information would be provided and if the Board had any questions to direct them to Dr. Thiele so they could be addressed at the March 5 meeting.

4. BOARD REPRESENTATION ON THE PARENT TEACHER ADVISORY COMMITTEE

Dr. Thiele asked for Board Member volunteers to serve on the Parent Teacher Advisory Committee, which makes recommendations about discipline to the administration. Members Nicholas and Davenport volunteered.

5. TEXTBOOK RECOMMENDATIONS

Ms. Ziccardi presented the new textbooks for 2018-2019 administration was recommending to go on display. She stated the textbooks recommended for Career and Technical Education were class sets; the current AP Calculus BC book is ten years old and the College Board recommends textbooks be no more than ten years old; the Discrete Math 300 book is the same book used by College of DuPage, which will prepare District 99 students for entry level college credit bearing coursework; and the AP Physics C book is an updated version of the book purchased last year, which is being provided to the District at no cost.

Dr. Thiele stated later in the agenda there is an Action item to vote to display the textbooks proposed for adoption.

6. PARENT TEACHER CONFERENCES 2018-2019 - AMENDED CALENDAR

Dr. Thiele shared the Parent Teacher Conference Committee has spent the last 1.5 years looking at the Conference structure, which currently consists of a single day of Conferences. He stated the Committee proposed moving conferences from a full day on Wednesday, October 17, 2018, to Conferences from 3:30 – 8:30 p.m. on Thursday, October 18, 2018, after a 1:30 p.m. student dismissal; and Conferences from 8:00 – 11:00 a.m., with no student attendance, on Friday, October 19, 2018.

Dr. Thiele stated the Committee is working on a template for a Welcome Letter for teachers of second semester only classes, or when a student changes teachers of a year-long course, to send to families.

7. PHYSICAL EDUCATION EXEMPTION

Gina Ziccardi reviewed when the School Code allows students to be excused from Physical Education (P.E.), and its expansion of Physical Education Exemptions to grades 7-12, from 11 and 12 only, for participation in an interscholastic sport. She also shared how the Physical Education Exemption for athletes will be administered, including the option for students to take a Physical Education course pass/fail, and what course content the students will be responsible for.

Dr. Thiele clarified the difference between a P.E. Exemption, where the student is not in P.E. during a specific sport season, and a P.E. waiver, where the P.E. requirement is waived, and the student would be eligible to enroll in a different course.

Student Board Members expressed their opinion on extending the P.E. exemption to 9th and 10th grade students, noting they believed all freshman should take Physical Education.

Member Pavinato stated the Policy Committee wanted to hear the full Board's opinion of the inclusion of 9th and 10th grade students in Physical Education Exemptions before making a recommendation for a Policy change.

The consensus of the Board was to not allow 9th and 10th grade students a Physical Education Exemption for participation in a varsity level sport. Dr. Thiele stated there would be no need to change the existing Policy.

8. MASTER FACILITY PLAN COMMUNITY ENGAGEMENT UPDATE

Dr. Thiele reviewed community engagement efforts, which included mailings, community presentations, emails to students and families and presentations to community organizations. He stated Mark Staehlin will present a District Finance Night on March 7, which will include the impact on taxes of the proposed referendum, and on March 14 there is a Facebook Live event scheduled.

9. SAFETY COMMITTEE UPDATE

Dr. Thiele stated he received questions and suggestions from community members and families in response to the note he sent out following recent school violence and these will be shared with the Safety Committee for their consideration.

The Board again requested administration look into expanding the number of School Resource Officers at each building.

10. BOND FUNDS

Mark Staehlin stated Bond and Interest Fund Reserves come primarily from two sources: DuPage County adds 1% to original levy amounts to cover delinquencies and appeals, which in some cases can take years; and interest on the Reserves. He stated the Reserves are kept in a Debt Service Fund, which is audited every year. Mr. Staehlin noted District 99 holds less taxpayer money than any other DuPage County District.

The Board commended Mr. Staehlin for his stewardship of the taxpayers' and District's funds.

11. FREEDOM OF INFORMATION REQUESTS

Dr. Thiele reported the District had three Freedom of Information Act requests this month and all were fulfilled.

12. CONSENT AGENDA

Member Davenport moved and Member Pavesich seconded the motion that the Board of Education approve the Consent Agenda as presented, which includes: A. Personnel Report - Appointment-Certified; Transfer of Position-Classified; Appointment-Classified; B. Personnel Report - Retirement-Administration; Retirement-Certified; Resignation-Classified; C. Personnel Report - Termination-Classified; D. Financial Pages; E. Approval of the 2018-2019 Amended Calendar; and F. Approval of Student Tour.

Upon the Secretary's roll call, Members Davenport, Pavesich, Pavinato, Renner, Fuller, Nicholas and Kupka voted AYE. The President declared the motion carried.

13. APPROVAL OF 2018 SUMMER SCHOOL RECOMMENDATIONS

Dr. Thiele stated there were no changes to the Summer School Recommendations presented at the last meeting and no new questions had been raised.

Member Pavesich moved and Member Davenport seconded the motion for the Board of Education to approve the 2018 Summer School Recommendations as presented.

Upon the Secretary's roll call, Members Pavesich, Davenport, Fuller, Nicholas, Pavinato, Renner and Kupka voted AYE. The President declared the motion carried.

14. APPROVAL OF STUDENT FEES FOR 2018-2019

Dr. Thiele stated he received no questions on the proposed Student Fees for 2018-2019 since they were presented at the last meeting.

Member Nicholas moved and Member Fuller seconded the motion for the Board of Education to approve the proposed student fees for the 2018-19 school year as presented to the Board of Education at the January 29, 2018 meeting and as reflected on the attached exhibit entitled "Schedule of Fees for Last 5 Years and Those Recommended for 2018-19."

Upon the Secretary's roll call, Members Nicholas, Fuller, Pavesich, Pavinato, Renner, Davenport and Kupka voted AYE. The President declared the motion carried.

15. APPROVAL FOR RECOMMENDED TEXTBOOKS TO GO ON DISPLAY

Member Davenport moved and Member Nicholas seconded the motion for the Board of Education to approve the recommended textbooks for public display.

Upon the Secretary's roll call, Members Davenport, Nicholas, Pavesich, Pavinato, Renner, Fuller and Kupka voted AYE. The President declared the motion carried.

16. OLD BUSINESS

None

17. POLICY COMMITTEE REPORT – FIRST READING

The Policy Committee presented the following policies for first reading. Dr. Thiele stated the policies would return in March for approval and if there were any questions to contact Member Pavinato, Member Nicholas, Mr. Theis or himself.

- 2.260 Uniform Grievance Procedure
- 3.54 Assistant Superintendent for Special Services
- 4.10 Fiscal and Business Management
- 4.15 Compliance with Identity Protection Act
- 4.80 Accounting and Audits
- 4.110 Transportation
- 4.170 Safety
- 5.20 Workplace Harassment Prohibited
- 5.90 Abused and Neglected Child Reporting
- 5.200 Terms and Conditions of Employment and Dismissal
- 5.220 Substitute Teachers
- 5.240 Suspension
- 5.250 Leaves of Absence
- 5.290 Employment Termination and Suspensions
- 6.50 School Wellness
- 6.150 Home and Hospital Instruction
- 6.210 Instructional Materials
- 6.300 Graduation Requirements
- 7.15 Student and Family Privacy Rights
- 7.20 Harassment of Students Prohibited
- 7.70 Attendance and Truancy
- 7.180 Prevention of and Response to Bullying, Intimidation, and Harassment
- 7.190 Student Behavior
- 7.250 Student Support Services
- 7.270 Administering Medicines to Students
- 7.275 Orders to Forgo Life Sustaining Treatment
- 7.305 Student Athlete Concussions and Head Injuries

18. RECEPTION OF VISITORS – PUBLIC COMMENT

There were no visitors.

19. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)

Member Renner reported the LEND Executive Committee is negotiating with Executive Director Peg Agnos to go from an employee to a contract basis, which will be a cost savings to the organization. Dr. Thiele reported many legislative items are at the initial discussion stage.

20. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)

President Kupka reported an increase in enrollment at the alternative school to the point they are turning students away and that there will be an average 2.5% increase in services.

21. REPORT ON DISTRICT 99 EDUCATION FOUNDATION

Member Pavesich invited everyone to Pizza Wars on March 1 from 5:30 – 8:00 p.m. at South High. She asked anyone interested in volunteering with the Foundation to contact Julia Beckman and noted April 1 is the next application deadline for a Foundation Grant.

22. REPORT ON ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)

Member Davenport stated the next IASB Dinner Meeting is March 6.

23. UPCOMING BOARD OF EDUCATION MEETINGS

President Kupka announced the following meeting dates:

March 5, 2018 Special/Workshop Meeting – 7:00 p.m. – Administrative Service Center

March 19, 2018 Regular Business Meeting – 7:30 p.m. – South High School Library

24. ADJOURNMENT

There being no further business or discussion, Member Pavesich moved and Member Davenport seconded the motion that the meeting be adjourned. Upon the unanimous voice vote of the seven members in attendance, the President declared the motion carried. The meeting adjourned at 9:33 p.m.

Nancy Kupka, President

Juli Gniadek, Secretary

