

June 20, 2016

The Board of Education, Community High School District 99, met in regular session at 7:00 p.m. on Monday, June 20, 2016, at the Administrative Service Center.

Upon the Secretary's roll call, the following members answered present: Nancy Kupka, President; Terry Pavesich, Vice President; and Members Julia Beckman, Deb Boyle, Michael Davenport, Rick Pavinato and Don Renner.

Also present were Mark McDonald, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; Mark Staehlin, Controller; and Juli Gniadek, Secretary.

### **1. CLOSED SESSION**

Member Beckman moved and Member Boyle seconded that the meeting be adjourned to closed session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity. *5 ILCS 120/2(c)(1)*, as amended by *P.A. 93-0057*; and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. *5 ILCS 120/2(c)(2)*.

Upon the Secretary's roll call, Members Beckman, Boyle, Davenport, Renner, Pavesich, Pavinato and Kupka voted AYE. The President declared the motion carried.

### **2. RECONVENE TO REGULAR SESSION**

The meeting was reconvened in open session with the following members of the Board of Education in attendance: Nancy Kupka, President; Terry Pavesich, Vice President; and Members Julia Beckman, Deb Boyle, Michael Davenport, Don Renner and Rick Pavinato.

Also present were Mark McDonald, Superintendent; Gina Ziccardi, Assistant Superintendent for Student Learning; Pete Theis, Assistant Superintendent for Human Resources; Mark Staehlin, District Controller; Jim Kolodziej, Director of Physical Plant and Operations; Jill Browning, Communications Director; Janice Schwarze, North High Associate Principal; and Juli Gniadek, Secretary.

There were three visitors.

(A copy of the Visitor Roster is attached.)

### **3. APPROVAL OF MINUTES**

Member Pavesich moved and Member Davenport seconded that the Board of Education approve the minutes of the May 16, 2016 Business Meeting; the May 16, 2016 Closed Meeting; the June 3, 2016 Special Meeting; and the June 3, 2016 Closed Meeting.

Upon the Secretary's roll call, Members Pavesich, Davenport, Renner, Pavinato, Beckman, Boyle and Kupka voted AYE. The President declared the motion carried.

**4. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no visitors.

**5. SUPERINTENDENT COMMENTS**

Dr. McDonald thanked the Board and the community for their support during his eight years as superintendent.

**6. STUDENT CAFETERIA MEAL PRICES**

Mark Staehlin stated the contract for food services with Chartwells is higher in cost than the previous Quest contract. This increase, combined with requirements of the National School Lunch (and Breakfast) Program, necessitates an increase in the price of student meals. Mr. Staehlin said the lunch price will be \$3.00 and the breakfast price will be \$1.50 in the fall.

**7. TITLE I PLAN SUMMARY**

Gina Ziccardi stated 2008 was the last time a District 99 Title I Plan was approved by ISBE and that a new Plan was required so the District could continue to receive Title I funds. Ms. Ziccardi said she and a committee of teachers reviewed the Title I indicators and the level of implementation of each and that the information was shared with the Executive Council. Included in each year's grant application are goals and how those goals are assessed, according to Ms. Ziccardi.

**8. FREEDOM OF INFORMATION REQUESTS**

Dr. McDonald reported that the District received two Freedom of Information Act requests last month, and both were fulfilled.

**9. CONSENT AGENDA**

Member Pavesich moved and Member Beckman seconded that the Board of Education approve the Consent Agenda as presented.

Upon the Secretary's roll call, Members Pavesich, Beckman, Boyle, Davenport, Renner, Pavinato and Kupka voted AYE. The President declared the motion carried.

**10. AWARD OF BID – SOUSAPHONES**

Mr. Staehlin stated that in 2013 the Fine Arts Department Chairs laid out a ten year cycle for instrument replacement and that this year the sousaphones at North High were due to be replaced.

Member Beckman moved and Member Davenport seconded that the Board of Education approve the lowest responsible bid of \$56,910.00 from Music & Arts to provide 10 King model 2350WSP sousaphones for the 2016-17 school year.

Upon the Secretary's roll call, Members Beckman, Davenport, Renner, Pavesich, Pavinato, Boyle and Kupka voted AYE. The President declared the motion carried.

**11. AWARD OF BID – COPY PAPER – 2016-2017**

Mr. Kolodziej said that copy paper is bid out annually and this year there were six proposals received with Paper 101 being the lowest bidder.

Member Davenport moved and Member Boyle seconded that the Board of Education approve the award of contract to Paper 101, Ankeny, Iowa, for copier paper for fiscal year 2016-2017 in the amount of \$54,654.58.

Upon the Secretary's roll call, Members Davenport, Boyle, Renner, Pavesich, Pavinato, Beckman and Kupka voted AYE. The President declared the motion carried.

**12. APPROVAL OF TITLE I PLAN**

Member Davenport moved and Member Beckman seconded that the Board of Education approve the Title I Plan as presented.

Upon the Secretary's roll call, Members Davenport, Beckman, Boyle, Renner, Pavesich, Pavinato and Kupka voted AYE. The President declared the motion carried.

**13. LEASE AGREEMENT FOR NEW CHROMEBOOKS**

Mr. Staehlin stated that when Chromebooks were collected from seniors at the end of this year approximately 25% were not viable and therefore there would not be enough machines for the incoming freshman class. He said the administration was recommending that new machines be purchased for all members of the incoming freshman class and the machines returned by seniors be used for back up machines and spare parts.

Member Davenport moved and Member Pavesich seconded that the Board of Education approve the modification of the existing master lease with Wintrust, LLC by adding 1,335 new Acer C738 Chromebooks to the Lease and authorize the administration to sign and execute all necessary documents related to this Lease modification.

Upon the Secretary's roll call, Members Davenport, Pavesich, Pavinato, Beckman, Boyle, Renner and Kupka voted AYE. The President declared the motion carried.

**14. OLD BUSINESS**

None.

**15. NEW BUSINESS**

Member Davenport said the Policy Committee now meets once a quarter and most of the changes to policies are to ensure alignment to legislation based on the recommendations of PRESS.

The Policy Committee presented the following policies for first reading, noting that if Board members have any questions or concerns related to these policies they should contact a Committee member. These policies will be brought forward for second reading and approval in July.

- 3.40 Superintendent of Schools
- 3.51 Assistant Superintendent for Student Learning
- 3.52 Assistant Superintendent for Human Resources
- 3.53 District Controller
- 3.54 Assistant Superintendent for Special Services
- 3.55 Director of Physical Plant and Operations
- 3.56 Director of Technology and Information Services
- 3.58 Director of Communications
- 3.59 Business Manager
- 3.60 Administrative Responsibility of the Building Principal and Associate/Assistant Principals
- 3.61 School Building Administrators other than Building Principal
- 3.62 Associate Principal
- 3.64 Director of Athletics
- 3.65 Director of Student Activities
- 4.170 Safety
- 5.170 Copyright
- 6.300 Graduation Requirements
- 7.150 Agency and Police Interviews
- 7.190 Student Discipline
- 7.20 Harassment of Students Prohibited
- 7.200 Suspension Procedures
- 7.210 Expulsion Procedures
- 7.220 Bus Conduct
- 7.240 Conduct Code for Participants in Extra Curricular Activities
- 7.290 Adolescent Suicide Awareness and Prevention Programs

**16. BOARD MEMBER COMMENTS**

President Kupka, followed by each of the Board members, expressed their appreciation to Dr. McDonald for his leadership over the past eight years and his contributions to the District. Member Pavesich presented Dr. McDonald with a book of remembrances from Board members and administrators.

**17. RECEPTION OF VISITORS – PUBLIC COMMENT**

Jake Giblin, former DGEA president, introduced the new DGEA president Valerie Hardy. Mr. Giblin shared his personal reflections on Dr. McDonald and thanked him for his support and contributions to the District.

Allyn Barnett, former District 99 Board of Education member, commented on Dr. McDonald's integrity and thanked him for his service to District 99 and the community.

**18. COMMUNICATIONS AND ANNOUNCEMENTS**

Member Pavinato congratulated all involved in the dedication of the Memorial Peace Gardens on a very moving ceremony. He also commended Gina Ziccardi on the summer camps offered to students.

There were no reports on LEND, SASSED, the Illinois Humanities Council, the District 99 Education Foundation and the IASB.

**19. UPCOMING BOARD OF EDUCATION MEETINGS**

President Kupka announced the following meeting date:

July 18, 2016                      Regular Business Meeting – 7:30 p.m. – Administrative Service Center

**20. ADJOURNMENT**

There being no further business or discussion, Member Boyle moved and Member Davenport seconded that the meeting be adjourned. Upon the unanimous voice vote of the seven members in attendance, the President declared the motion carried. The meeting adjourned at 8:32 p.m.

---

Nancy Kupka, President

---

Juli Gniadek, Secretary

# Community HIGH SCHOOL District 99

## BOARD OF EDUCATION

JUNE 20, 2016

### VISITOR ROSTER

NAME

Jake Giblin
Allyn Barnett
Meagan Schroeder