

April 20, 2020

The Board of Education, Community High School District 99, met in regular session at 6:33 p.m. on Monday, April 20, 2020. Per Executive Order 2020-07, and the Gubernatorial Disaster Proclamation Issued by the Governor on March 16, 2020, the meeting was held with Board members and attendees participating remotely. There was no one physically present.

Upon the Secretary's roll call, the following Board members answered present: Nancy Kupka, President; Mike Davenport, Vice President; and Members Sherell Fuller, Dan Nicholas, Terry Pavesich and Rick Pavinato. Member Joanna Vazquez Drexler arrived at 6:36 p.m.

Also present were Hank Thiele, Superintendent; Gina Ziccardi, Associate Superintendent for Student Learning; Pete Theis, Assistant Superintendent for Human Resources; Scott Wuggazer, Assistant Superintendent for Student Services; Mark Staehlin, District Controller; Jim Kolodziej, Director of Physical Plant and Operations; Janice Schwarze, North High Principal; Ed Schwartz, South High Principal; Student Board Member Ariel Johnson; and Juli Gniadek, Secretary.

There were no visitors.

**1. APPROVAL OF MINUTES**

Member Pavesich moved and Member Davenport seconded the motion that the Board of Education approve the Minutes of the March 16, 2020 Business Meeting and the April 6, 2020 Workshop Meeting with Action Items.

Upon the Secretary's roll call, Members Pavesich, Davenport, Fuller, Nicholas, Pavinato, Vazquez Drexler and Kupka voted AYE. The President declared the motion carried.

**2. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no public comments.

**3. THIRD QUARTER FINANCIAL REPORT**

Mark Staehlin stated, as of the end of March, Revenues are in line with expectations, with the State assuring receipt of two Evidence Based Funding payments, but with no guarantee. He shared the District will continue to pay salaries; Capital Outlay for the purchase of mini-buses has been moved to the next fiscal year and the District will continue to make tuition payments for outplaced students through the end of the year. Mr. Staehlin stated Fund Balances are roughly the same as last year. He did express concern over the 4<sup>th</sup> quarter.

**4. WORKING CASH BOND CONSIDERATION**

Mr. Staehlin stated, because of the COVID 19 Pandemic, the District needs to fortify its reserves and recommends the issuance \$10M in taxable Working Cash bonds; the District can issue up to \$30M. He shared reasons the funds may be needed include: a recession resulting in more students being on fee waivers; a reduction in mandated categoricals; a delay in receiving property tax revenues and a

reduction in interest rates. Mr. Staehlin noted the bonds cannot be issued until the Shelter in Place order is lifted because the public can stop the bond issuance by obtaining 15,000 voter signatures in a 30 day period. Dr. Thiele stated the \$10M would offset a loss in State funding and other delays in funding.

**5. RESOLUTION ON 2019 TAX RATES**

Mr. Staehlin stated new construction came in less than anticipated, which resulted in the District receiving \$851,409 less than expected. He shared the Resolution, which is done every year, defines the final levy rate for each of the District's Funds to account for the reduced tax revenue.

Dr. Thiele stated this is an Action Item later in the meeting.

**6. PROPOSED STUDENT FEES FOR 2020-2021**

Mr. Staehlin stated this was presented at a prior Board meeting. He shared the District was proposing increasing the Athletic and Non-Athletic participation fees by \$3 each, primarily due to increased transportation costs. Dr. Thiele stated there are no changes to any of the other fees.

Mr. Staehlin stated this is an Action Item later in the meeting.

**7. RENEWAL OF FOOD SERVICE MANAGEMENT CONTRACT WITH CHARTWELLS**

Mr. Staehlin noted the District is responsible for providing food to any child under 19 during the Shelter in Place order and Jeree Etheridge, Business Manager, has ensured this is being done in coordination with Districts 58 and 68. Dr. Thiele shared there is no guidance whether the District will need to continue to provide meal service over the summer and the State is reimbursing the District for the cost of meals.

Mr. Staehlin stated the District has a multi-year agreement with Chartwells and the contract calls for a renewal at CPI, not including new construction.

Dr. Thiele stated this is an Action Item later in the meeting.

**8. RENEWAL OF TRANSPORTATION CONTRACT WITH FIRST STUDENT**

Mark Staehlin shared transportation is coordinated with the District's large sender districts. He stated administration is recommending a larger increase than the cost of living because First Student is having difficulty hiring drivers, due to the strength of the economy, and therefore needs to raise the hourly rate. Mr. Staehlin noted other districts are paying more and there is a need to remain competitive.

Mr. Staehlin shared during the Shelter in Place order the District is continuing to pay First Student and its three special needs bus contractors 40% of their daily rate to help cover their lease, maintenance and core personnel costs.

Dr. Thiele stated this is an Action Item later in the meeting.

**9. INTERGOVERNMENTAL AGREEMENTS WITH PARTNER DISTRICTS**

Dr. Thiele stated the Intergovernmental Agreements allow District 99 to share specific data, of shared students, with our partner districts. He stated the data will be entered in the 5Labs analytic system and be used to analyze and evaluate trend data by both District 99 and the partner districts.

Dr. Thiele stated entering into these Agreements is an Action Item later in the meeting.

**10. LIFE SAFETY WORK - AUDITORIUM HOUSE LIGHTING AND ELECTRIC - NORTH HIGH**

Mr. Kolodziej stated there were four bidders to perform the Life Safety work of replacing the house lighting and the cloth wiring in the auditorium at North High. He stated administration is asking the Board to approve ABS Electrical's bid in the amount of \$599,000, which is within the allotted amount.

**11. MFP BID PROGRESS**

Jim Kolodziej shared Phase C bid packages, #9 for South and #11 for North, came in at a total of \$6.5M, which was a substantial savings. He noted, because the schools are empty, a lot of work is being accomplished; however, materials coming from overseas may cause delays.

**12. MASTER FACILITY PLAN PROGRESS**

Dr. Thiele provided the monthly budget update, stating the contingency at the start of the project was \$7.7M and is now at \$6.6M. He stated owner costs are higher than anticipated due to asbestos removal and unsuitable soil at North; the Dunham Drive at South High is included in the numbers; and the proposed drive on 63<sup>rd</sup> Street is not included.

Dr. Thiele shared the Core Team was recommending a maximum \$936,000 of the contingency to be used as follows: \$28,500 for fiber optic cable between the schools and the squad rooms and press boxes; \$300,000-\$340,000 to remodel the science office at North High and combine it with the math office, which would allow for a classroom with exterior exposure; \$183,000 to replace windows, for aesthetic reasons, in the old building that overlooks the Commons at South High; and \$384,114 for seating enhancements in the studio theater, and a grand piano, wireless microphones and intercom in the auditorium at South High.

After discussion, the consensus of the Board was to proceed with the fiber optic cable, the science office renovation at North High and the auditorium and studio theater upgrades at South High. Dr. Thiele stated the window replacement would be brought back as a separate item to be voted on by the Board at the May Board meeting.

**13. FREEDOM OF INFORMATION REQUESTS**

Dr. Thiele reported the District had Freedom of Information Act requests this month and they are posted on the District's website.

**14. CONSENT AGENDA**

Pete Theis stated updated Personnel Report A contained the addition of the certified appointment of Elizabeth Willis, a social worker at North High.

Member Pavesich moved and Member Davenport seconded the motion for the Board of Education to approve the Consent Agenda as presented which includes: A. Personnel Report - Leave of Absence-Certified; Appointments-Certified; Appointment-Classified; B. Personnel Report - Retirement-Certified; Retirement-Classified; C. Financial Pages; D. Appointment to DuPage Area Occupational Education System (DAOES) Board of Directors; E. Authorization for the Associate Superintendent for Student Learning to waive specific graduation requirements for 2020 graduates on a case by case, non-precedential basis; and F. Update Board of Education Policies 3.52 & 3.68 to reflect changes in Administrative Positions.

Upon the Secretary's roll call, Members Pavesich, Davenport, Fuller, Nicholas, Pavinato, Vazquez Drexler and Kupka voted AYE. The President declared the motion carried.

**15. APPROVAL OF RESOLUTION ON 2019 TAX RATES**

Member Pavesich moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the Resolution on 2019 Tax Rates as discussed.

Upon the Secretary's roll call, Members Pavesich, Vazquez Drexler, Davenport, Fuller, Nicholas, Pavinato and Kupka voted AYE. The President declared the motion carried.

**16. APPROVAL OF PROPOSED STUDENT FEES FOR 2020-2021**

Member Pavesich moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the Proposed Student Fees for 2020-2021.

Upon the Secretary's roll call, Members Pavesich, Vazquez Drexler, Davenport, Fuller, Nicholas, Pavinato and Kupka voted AYE. The President declared the motion carried.

**17. APPROVAL OF RENEWAL OF FOOD SERVICE MANAGEMENT CONTRACT WITH CHARTWELLS**

Member Pavesich moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the renewal of Food Service Management Contract with Chartwells.

Upon the Secretary's roll call, Members Pavesich, Vazquez Drexler, Davenport, Fuller, Nicholas, Pavinato and Kupka voted AYE. The President declared the motion carried.

**18. APPROVAL OF RENEWAL OF TRANSPORTATION CONTRACT WITH FIRST STUDENT**

Member Vazquez Drexler moved and Member Pavesich seconded the motion for the Board of Education to approve the renewal of the transportation Contract with First Student.

Upon the Secretary's roll call, Members Vazquez Drexler, Pavesich, Pavinato, Fuller, Nicholas and Kupka voted AYE. Member Davenport voted NAY. The President declared the motion carried.

**19. APPROVAL OF INTERGOVERNMENTAL AGREEMENTS WITH PARTNER DISTRICTS**

Member Pavesich moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the Intergovernmental Agreements with Partner Districts as presented

Upon the Secretary's roll call, Members Pavesich, Vazquez Drexler, Davenport, Fuller, Nicholas, Pavinato and Kupka voted AYE. The President declared the motion carried.

**20. AWARD OF CONTRACT - LIFE SAFETY WORK - AUDITORIUM HOUSE LIGHTING AND ELECTRIC - NORTH HIGH**

Member Vazquez Drexler moved and Member Davenport seconded the motion for the Board of Education to approve the Award of Contract - Life Safety Work - Auditorium House Lighting and Electric - North High as presented.

Upon the Secretary's roll call, Members Vazquez Drexler, Davenport, Fuller, Nicholas, Pavesich, Pavinato and Kupka voted AYE. The President declared the motion carried.

**21. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no public comments.

**22. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)**

Member Nichols reported LEND is meeting on Friday.

**23. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)**

Member Vazquez Drexler reported SASED is meeting on Wednesday.

**24. REPORT ON DISTRICT 99 EDUCATION FOUNDATION**

Member Pavesich thanked those who donated to the Foundation. Dr. Thiele shared over 4,500 face shields have been made and distributed, with the Foundation receiving enough donations to offset the production cost. He shared the Foundation started a new campaign to assist families in need and donations may be made through the Foundation's website at d99ef.org.

**25. REPORT ON ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)**

Dr. Thiele reported the application for school district of distinction is available and will be worked on over the summer.

**26. POLICY COMMITTEE REPORT**

Dr. Thiele reported the Policy Committee will have a virtual meeting in the next couple of months.

**27. ACKNOWLEDGEMENTS**

The Board commended the staff and administration on their work with and for students during the Shelter in Place. Dr. Thiele recognized the students for their work and their adaptability to all of the changes, noting the District is here for students' social emotional and educational needs. He also recognized staff for their work. Dr. Thiele commended the Board on setting an example to students and the community of working differently and thanked the community for its support.

Member Pavinato recommended the District pursue Blue Ribbon recognition. Dr. Thiele stated he would investigate what's involved.

**28. UPCOMING BOARD OF EDUCATION MEETINGS**

Dr. Thiele announced the following meeting dates:

May 4, 2020 Workshop Meeting – 6:30 p.m. – Virtual

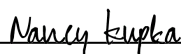
Dr. Thiele noted there would likely be nothing on the public agenda; with the Board going into Closed Session to discuss compensation for exempt, CMG and administrative staff. He stated the Board would take Action on these items at the May Business meeting.


May 14, 2020 Parent Teacher Advisory Committee Meeting (Rescheduled from April 28) - 6:00 p.m. – Virtual

May 18, 2020 Regular Business Meeting – 6:30 p.m. – Virtual

**29. ADJOURNMENT**

There being no further business or discussion, Member Pavesich moved and Member Fuller seconded the motion that the meeting be adjourned. Upon the unanimous voice vote of the seven members in attendance, the President declared the motion carried. The meeting adjourned at 8:15 p.m.

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Nancy Kupka, President

DocuSigned by:  
  
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Julie Gniadek, Secretary