

January 27, 2020

The Board of Education, Community High School District 99, met in regular session at 6:30 p.m. on Monday, January 27, 2020 at the Administrative Service Center.

Upon the Secretary's roll call, the following Board members answered present: Michael Davenport, Vice President/President Pro tempore; and Members Daniel Nicholas, Terry Pavesich, Rick Pavinato and Joanna Vazquez Drexler. Member Sherell Fuller arrived at 6:31 p.m. President Nancy Kupka arrived at 6:42 p.m.

Also present were Hank Thiele, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; Scott Wuggazer, Assistant Superintendent for Student Services; Mark Staehlin, District Controller; Jill Browning, Director of Communications; Student Board Members Hailey Grubich and Ariel Johnson; and Juli Gniadek, Secretary.

There were no visitors.

1. APPROVAL OF MINUTES

Member Pavesich moved and Member Nicholas seconded the motion that the Board of Education approve the Minutes of the December 16, 2019 Business Meeting and the December 16, 2019 Closed Meeting.

Upon the Secretary's roll call, Members Pavesich, Nicholas, Pavinato, Vazquez Drexler, Fuller and Davenport voted AYE. The Vice President/President Pro tempore declared the motion carried.

2. RECEPTION OF VISITORS – PUBLIC COMMENT

There were no public comments.

3. COMPREHENSIVE ANNUAL FINANCIAL REPORT

Susan Jones of Miller Cooper & Co., the District's auditing firm, reported the District received an unmodified audit opinion, which is the highest level of assurance the District can receive. She stated at the end of the year there was a net deficit of \$12.5M, which is a reduction from the previous year of \$4.9M; and the combined fund balances at the end of the year were \$57.9M, up \$45.7 from the previous year due to the bond proceeds.

Ms. Miller stated their review and testing of the internal controls of the District did not identify any material weaknesses or significant deficiencies. She pointed out two best practice recommendations to be mindful of: 1) sales tax paid on P-card purchases and 2) monitoring for IT security breaches and educating employees.

4. QUARTERLY FINANCIAL REPORT

Mark Staehlin reported there is a \$2.4M increase in the fund balance since last year; Revenues are at 92% collected this year compared to 90% last year; and Expenditures were at 46% for both years. He

noted local revenues are up, which can be attributed to substantial donations the District received, with those funds earmarked and kept separate.

Mr. Staehlin stated Purchased services are up because the District has 11 additional tuition students who are out-placed; with the District being reimbursed 80% of those funds by the State.

5. ABATEMENT RESOLUTION: ALTERNATE REVENUE BONDS

Mr. Staehlin stated the money to cover these bonds is taken out of the Operating Fund. He shared the taxes are being abated because the District has enough funds coming from designated State Aid to cover the \$1.3M for the bonds. Mark Staehlin noted this is the last year of these bonds. Mr. Staehlin stated there is an Action Item on the Abatement Resolution.

6. 2020 SUMMER SPORTS CAMP FEES

Mr. Staehlin stated last year there was an increase of \$15 per tier and administration was not recommending an increase in Summer Sports Camp fees this year. He shared recommended Summer Sports Camp fees would be brought to the Board annually. He noted there is an Action Item on the fees.

7. FY2020 ROUND 1 SCHOOL MAINTENANCE PROJECT GRANT APPLICATION

Mr. Staehlin shared the grant funds must be used for safety or emergency needs, the District must have matching dollars and not all requests are funded. He stated Jeree Ethridge, Business Manager, completed the grant application, with the proposed use of the funds the North High auditorium lighting project. He noted approval of the application is an Action Item.

8. MASTER FACILITY PLAN PROGRESS

Dr. Thiele provided a review of the finances associated with the Master Facility Plan. He noted Phase C bids for South High came in 5% over budget, which reduced the amount in the contingency fund. He then shared that bids for Phase C at North High came in \$3M under budget, so the contingency should be back up next month. Hank Thiele shared the bleachers at North High had to be redesigned due to the soil conditions and are therefore behind, which necessitates North High's graduation being held indoors. He stated the South High bleachers are ahead of schedule. Dr. Thiele provided information on the power outage at North High the previous week.

Dr. Thiele stated Phase A passed all 3rd party inspections.

Mark Staehlin presented information on the original financing and bond purchase plan for the Master Facility Plan and the anticipated associated costs. He then reviewed information on the actual financing and purchase of the bonds. Mr. Staehlin stated, based on the actual purchase of the bonds, the term is reduced by 4.2 years and the cost of financing them is \$32.7M less than projected.

9. FREEDOM OF INFORMATION REQUESTS

Dr. Thiele reported the District had Freedom of Information Act requests this month and they are posted on the District's website.

10. CONSENT AGENDA

President Kupka and the Board expressed their appreciation for the generous donation from ICF of equipment and furniture. Dr. Thiele stated South High would also receive furniture from ICF.

Member Pavesich moved and Member Davenport seconded the motion for the Board of Education to approve the Consent Agenda as presented which includes: A. Personnel Report - Appointments-Certified; Appointments-Classified; Change of Position-Classified; B. Personnel Report - Retirement-Certified; Retirement-Classified; Resignations-Classified; C. Financial Pages; D. Acceptance of Donation - ICF Incorporated; and E. Review of Closed Session Minutes and Verbatim Recordings.

Upon the Secretary's roll call, Members Pavesich, Davenport, Fuller, Nicholas, Pavinato, Vazquez Drexler and Kupka voted AYE. The President declared the motion carried.

11. APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT

Member Pavesich moved and Member Davenport seconded the motion for the Board of Education to approve the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2019 as presented.

Upon the Secretary's roll call, Members Pavesich, Davenport, Fuller, Nicholas, Pavinato, Vazquez Drexler and Kupka voted AYE. The President declared the motion carried.

12. APPROVAL OF THE RESOLUTION ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY DEBT SERVICE ON GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2011, OF COMMUNITY HIGH SCHOOL DISTRICT NUMBER 99, DUPAGE COUNTY, ILLINOIS

Member Pavesich moved and Member Davenport seconded the motion for the Board of Education to approve the Resolution abating the tax heretofore levied for the year 2019 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2011, of Community High School District Number 99, DuPage County, Illinois.

Upon the Secretary's roll call, Members Pavesich, Davenport, Fuller, Nicholas, Pavinato, Vazquez Drexler and Kupka voted AYE. The President declared the motion carried.

13. APPROVAL OF 2020 SUMMER SPORTS CAMP FEES

Member Pavesich moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the fees per contact hour, as presented, for all Summer Sports Camps for the 2020 program year.

Upon the Secretary's roll call, Members Pavesich, Vazquez Drexler, Davenport, Fuller, Nicholas, Pavinato and Kupka voted AYE. The President declared the motion carried.

14. APPROVAL OF THE FY2020 ROUND 1 SCHOOL MAINTENANCE PROJECT GRANT APPLICATION

Member Nicholas moved and Member Vazquez Drexler seconded the motion for the Board of Education to approve the FY2020 Round 1 School Maintenance Project Grant Application as presented.

Upon the Secretary's roll call, Members Nicholas, Vazquez Drexler, Davenport, Fuller, Pavesich, Pavinato and Kupka voted AYE. The President declared the motion carried.

15. OLD BUSINESS

None.

16. NEW BUSINESS

None.

17. RECEPTION OF VISITORS – PUBLIC COMMENT

There were no public comments.

18. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)

No report.

19. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)

No report.

20. REPORT ON DISTRICT 99 EDUCATION FOUNDATION

Member Pavesich reported Pizza Wars is February 27, tickets are going on sale February 3 and sponsorships are available. Member Fuller offered to pay for the Student Board Members to attend Pizza Wars. Member Pavesich reported the Foundation is assisting with Young Hearts for Life EKG screenings on February 27 at North High.

Member Pavesich shared the Foundation has a variety of volunteer positions available and anyone interested should contact Julia Beckman. She also noted donations are always welcome.

21. REPORT ON ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)

Member Davenport reported the spring meeting is March 4 and any Board members who plan to attend should contact Secretary Gniadek. He also reported the National School Boards Association (NSBA) Conference is in Chicago April 4-6. Dr. Thiele asked that any Board members who are interested in attending contact Secretary Gniadek.

UPCOMING BOARD OF EDUCATION MEETINGS

Dr. Thiele shared administration had no pressing agenda items for the February 3 Board Workshop meeting and would like to cancel the meeting. The consensus off the Board was to cancel the February 3 Workshop meeting.

President Kupka announced the following meeting date:

February 24, 2020 Regular Business Meeting – 6:30 p.m. – Administrative Service Center

22. CLOSED SESSION

Member Vazquez Drexler moved and Member Fuller seconded the motion that the meeting be adjourned to Closed Session for the purpose of discussion of collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, 5 ILCS 120/2(c)(2); and litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, 5 ILCS 120/2(c)(11).

Upon the Secretary's roll call, Members Vazquez Drexler, Fuller, Nicholas, Pavesich, Pavinato, Davenport and Kupka voted AYE. The President declared the motion carried.

President Kupka announced the Board would not be taking any Action after coming out of Closed Session.

The meeting adjourned to Closed Session at 7:34 p.m.

23. RECONVENE TO REGULAR SESSION

The meeting was reconvened in Open Session with the following members of the Board of Education in attendance: Nancy Kupka, President; Michael Davenport, Vice President; and Members Sherell Fuller, Daniel Nicholas, Terry Pavesich, Rick Pavinato and Joanna Vazquez Drexler.

Also present were Hank Thiele, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; Mark Staehlin, District Controller; and Juli Gniadek, Secretary.

24. ADJOURNMENT

There being no further business or discussion, Member Davenport moved and Member Pavesich seconded the motion that the meeting be adjourned. Upon the unanimous voice vote of the seven members in attendance, the President declared the motion carried. The meeting adjourned at 7:54 p.m.



Nancy Kupka, President



Juli Gniadek, Secretary

