

April 16, 2018

The Board of Education, Community High School District 99, met in regular session at 7:30 p.m. on Monday, April 16, 2018 at the Administrative Service Center.

Upon the Secretary's roll call, the following Board members answered present: Nancy Kupka, President; Terry Pavesich, Vice President; and Members Daniel Nicholas and Rick Pavinato. Member Mike Davenport arrived at 7:32 p.m. and Member Don Renner arrived at 7:54 p.m. Member Sherell Fuller was absent.

Also present were Hank Thiele, Superintendent; Gina Ziccardi, Assistant Superintendent for Student Learning; Pete Theis, Assistant Superintendent for Human Resources; Scott Wuggazer, Assistant Superintendent for Special Services; Mark Staehlin, District Controller; Jill Browning, Director of Communications; Jim Kolodziej, Director of Physical Plant and Operations; Janice Schwarze, North High Principal; Ed Schwartz, South High Principal; and Juli Gniadek, Secretary.

There were five visitors. A copy of the Visitor Roster is attached.

**1. APPROVAL OF MINUTES**

Member Pavesich moved and Member Nicholas seconded the motion that the Board of Education approve the minutes of the March 19, 2018 Business Meeting and the April 9, 2018 Special/Workshop Meeting.

Upon the Secretary's roll call, Members Pavesich, Nicholas, Pavinato and Kupka voted AYE. The President declared the motion carried.

**2. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no public comments.

**3. THIRD QUARTER FINANCIAL REPORT**

Mark Staehlin reviewed Fund Balances, Revenues and Expenditures as of the end of the third quarter. He noted Fund Balances and Revenues are up from this time last year due to the increased percent of State Aid collected; interest income is increasing; and Expenditures, though on track, do reflect higher than projected Tuition Costs, which are attributable to special education and vocational education.

**4. ADDITIONAL TEXTBOOKS RECOMMENDED FOR 2018-2019**

Ms. Ziccardi stated, in addition to the textbooks already submitted for Board approval, there were two more textbooks administration was seeking approval for: German Level III and AP European History. Ms. Ziccardi stated the Board would vote on these two textbooks at the May Business Meeting.

**5. MASTER FACILITY PLAN PROGRESS**

Dr. Thiele shared the Master Facility kick-off meeting, with the core planning team, was held on April 13, 2018. Dr. Thiele stated the air conditioning project would be started this summer and by fall a

RFQ will be sent out for a Construction Manager. Dr. Thiele shared Design Team assignments of Board Members.

Mark Staehlin provided an overview of the issuance of the bonds for the Master Facility Plan, noting the District has five years to issue the bonds and three years after issuance to spend the money.

#### **6. BOARD MEMBER AUDIO PARTICIPATION**

President Kupka stated this was discussed at the last meeting in conjunction with the proposed earlier start time for Board Meetings. Dr. Thiele stated, according to Board policy 2.220 *School Board Meeting Procedures*, as long as a quorum is physically present, absent Board Members may participate via video or audio means when they are unable to attend a Board meeting for specifically listed reasons. He shared absent Board members, who are participating in a Board meeting via audio or video means, are allowed to vote on any item.

#### **7. FREEDOM OF INFORMATION REQUESTS**

Dr. Thiele reported the District had six Freedom of Information Act requests this month and all were fulfilled.

#### **8. CONSENT AGENDA**

Pete Theis noted two changes to the current Personnel Reports from when they were originally posted in BoardDocs: A. Personnel Report, the Leave for Absence Zachary Heilman starts 1/17/19, not 1/17/18, as originally posted; and B. Personnel Report had a new section added, Retirement-Certified, with Steve Ruffolo's name appearing in that section.

Member Pavinato moved and Member Pavesich seconded the motion that the Board of Education approve the Consent Agenda as presented, which includes: A. Personnel Report - Appointment-Administrator; Appointment-Certified; Contract Adjustment-Certified; Transfer of Position-Classified; Leave of Absence-Classified; B. Personnel Report - Retirement-Administration; Retirement-Certified; Retirement-Classified; C. Financial Pages; D. Donation of Lane Newberry Paintings to the Downers Grove Museum; E. SASSED Board of Control/Governing Board Appointment Resolution; F. Appointment to DuPage Area Occupational Education System (DAOES) Board of Directors; and G. Acceptance of Donation - District 99 Education Foundation Grant.

Upon the Secretary's roll call, Members Pavinato, Pavesich, Davenport, Nicholas and Kupka voted AYE. The President declared the motion carried.

Member Pavesich shared the Foundation Grant was for a 360 camera and President Kupka thanked the District 99 Education Foundation for their continued support.

#### **9. APPROVAL OF TEXTBOOKS, PRESENTED AT THE FEBRUARY 26, 2018 BOARD MEETING, FOR THE 2018-2019 SCHOOL YEAR**

Dr. Thiele stated these are the original textbooks presented to the Board in February. He noted there was only one comment and no concerns. Ms. Ziccardi stated the comment was shared with the architecture teachers and CTE chairs.

Member Pavinato moved and Member Davenport seconded the Motion for the Board of Education to approve the textbooks, presented at the February 26, 2018 Board Meeting, for the 2018-2019 school year.

Upon the Secretary's roll call, Members Pavinato, Davenport, Nicholas, Pavesich and Kupka voted AYE. The President declared the motion carried.

**10. APPROVAL OF G-MAX CONSTRUCTION MANAGEMENT CONTRACT - AIR CONDITIONING PROJECT**

Mark Staehlin shared the District has used G-Max contracts before, which limit the District's liability and sets the budget in advance. He stated the Air Conditioning G-Max Contract was for \$6.1 million.

Jim Kolodziej stated the contract includes 3% in construction management fees. He noted this type of contract safeguards the District, especially in large projects where there are many unknowns and in the event the market becomes unpredictable.

Mr. Kolodziej stated the fieldhouses and hallways would not be air-conditioned.

Member Pavesich moved and Member Nicholas seconded the motion for the Board of Education to approve the G-Max Construction Management Contract for the Air Conditioning Project.

Upon the Secretary's roll call, Members Pavesich, Nicholas, Pavinato, Renner, Davenport and Kupka voted AYE. The President declared the motion carried.

**11. APPROVAL OF AIR CONDITIONING PROJECT AGGREGATE BID**

Jim Kolodziej stated the bid opening was on February 21, there were nine bid packages and 39 total bidders. He stated all bids were under budget estimates. Mr. Kolodziej shared the bid included lead removal on one-third of the beams, at the south end of the white gym at North High, where additional roof support is structurally needed to support the new chillers. He also noted the capital project LED lighting of the small gym at South High was added as an alternate on the electric bid, which brought the cost for the LED lighting down from an estimated \$95,000 to \$32,000.

Member Pavinato moved and Member Davenport seconded the motion for the Board of Education to approve the combined list of low acceptable bidders' award of contracts in the aggregate amount of \$2,870,925.00 for the air conditioning project at North and South High School.

Upon the Secretary's roll call, Members Pavinato, Davenport, Nicholas, Pavesich, Renner and Kupka voted AYE. The President declared the motion carried.

**12. APPROVAL OF CONTRACT TO PROVIDE SPECIAL EDUCATION TRANSPORTATION SERVICES TO DISTRICT 99**

Mark Staehlin stated Sam Cannata, SASSED Business Manager, solicited three year bids for transportation services because Septran had not been providing adequate service. He shared Sunrise,

the recommended vendor, is 24% above current costs and is used by District 58. Mr. Staehlin noted special education transportation costs are reimbursed by the State at 80%, pro-rated to 70%.

Member Pavesich moved and Member Nicholas seconded the motion for the Board of Education to approve the contract with Sunrise Southwest, LLC to provide special education transportation services to our District for the three years ending June 30, 2021 and to authorize the Board President and Board Secretary to sign the Agreement.

Upon the Secretary's roll call, Members Pavesich, Nicholas, Pavinato, Renner, Davenport and Kupka voted AYE. The President declared the motion carried.

**13. APPROVAL OF 2018 CONVERSION PERIOD PREMIUMS FOR DISTRICT 99 EMPLOYEE MEDICAL AND DENTAL PLANS**

Mr. Staehlin stated, at the Insurance Committee's recommendation, the District was moving from a fiscal year ending on August 25 to a calendar year plan for health and dental insurance, which will allow for more data when making recommendations for premiums and coverage. For the 2018 Conversion Period of September to December, Mr. Staehlin stated no increase in insurance premiums was being recommended. He noted in October the Board would be provided insurance costs for the 2019 calendar year.

Member Davenport moved and Member Pavesich seconded the motion for the Board of Education to approve medical and dental plan premiums for the 2018 conversion period as presented.

Upon the Secretary's roll call, Members Davenport, Pavesich, Pavinato, Renner, Nicholas and Kupka voted AYE. The President declared the motion carried.

**14. APPROVAL OF RESOLUTION ON 2017 TAX RATES**

Mr. Staehlin stated the final assessed valuation has been identified, with new construction coming in less than expected. He stated the difference in the requested versus received amount will be taken from the Educational Fund, since it has higher reserves. Mr. Staehlin shared the final tax rate for this year is 1.9184, down from 1.96 last year.

Member Nicholas moved and Member Pavesich seconded the motion for the Board of Education to adopt the resolution entitled Resolution Authorizing the DuPage County Clerk to Extend Specific Tax Rates for Tax Year 2017.

Upon the Secretary's roll call, Members Nicholas, Pavesich, Pavinato, Renner, Davenport and Kupka voted AYE. The President declared the motion carried.

**15. APPROVAL OF 2018-2019 BOARD OF EDUCATION MEETING DATES AND TIMES**

Dr. Thiele stated this is what was discussed at the last Board meeting; starting in July, all meetings will begin at 6:30 p.m.; if a closed session is required it will be held at the end of the meeting; and the public will be informed if the Board will be taking action when they come out of closed session as well as the Action Item appearing on the Meeting Agenda after the closed session.

Member Davenport moved and Member Pavinato seconded the motion for the Board of Education to approve the 2018-2019 Board of Education Meeting dates and times.

Upon the Secretary's roll call, Members Davenport, Pavinato, Renner, Nicholas, Pavesich and Kupka voted AYE. The President declared the motion carried.

**16. OLD BUSINESS**

None

**17. NEW BUSINESS - POLICY COMMITTEE REPORT – FIRST READING**

The Policy Committee presented the following policies for first reading. Member Nicholas stated all the changes were recommended by PRESS.

- 2.260 Uniform Grievance Procedure
- 4.40 Incurring Debt
- 5.20 Workplace Harassment Prohibited

Dr. Thiele noted in policies where the Complaint Managers are listed, the reader is directed to the website. Dr. Thiele stated after the Workplace Harassment policy is approved, based on a change in the law, the Board must also pass a Resolution on workplace harassment. Dr. Thiele asked that anyone with questions about the proposed policy changes contact Member Nicholas, Member Pavinato or himself.

**18. RECEPTION OF VISITORS – PUBLIC COMMENT**

Val Hardy, DGEA President, invited the Board and administration to the “Walk for Public Education” sponsored by the DGEA on May 6 at 1:00 p.m. She said the walk is a community event and everyone is welcome.

**19. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)**

No report.

**20. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)**

President Kupka reported SASED is working on a replacement for Dr. Volpe.

**21. REPORT ON DISTRICT 99 EDUCATION FOUNDATION**

Member Pavesich thanked the Board for approving the latest grant. She reported Foundation members will be attending the AVID banquets at North and South High, where they will be presenting scholarships, and will also be attending the Attainable Futures luncheon

**22. REPORT ON ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)**

No report.

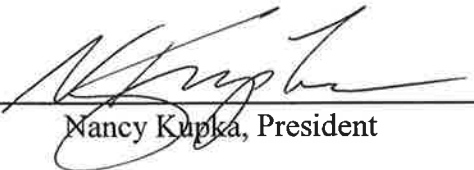
**23. UPCOMING BOARD OF EDUCATION MEETINGS**

President Kupka announced the following meeting dates:

- |              |   |
|--------------|---|
| May 7, 2018  | Special/Workshop Meeting – 7:00 p.m. – Administrative Service Center    |
| May 14, 2018 | Board Parent Teacher Advisory Committee – 6:00 p.m. – South High School |
| May 21, 2018 | Regular Business Meeting – 7:30 p.m. – Administrative Service Center    |

**24. ADJOURNMENT**

There being no further business or discussion, Member Pavesich moved and Member Nicholas seconded the motion that the meeting be adjourned. Upon the unanimous voice vote of the six members in attendance, the President declared the motion carried. The meeting adjourned at 8:49 p.m.

  
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Nancy Kupka, President

  
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Juli Gniadek, Secretary

# Community HIGH SCHOOL District 99

## BOARD OF EDUCATION

APRIL 16, 2018

### VISITOR ROSTER

NAME

Linda Derris	LWD
Janel Klingbiel	
Maggie Hymon	
Alyson Passarelli	
MIKE TOMPKINS	DTW