

January 26, 2015

The Board of Education, Community High School District 99, met in regular session at 6:32 p.m. on Monday, January 26, 2015 at the Administrative Service Center.

Upon the Secretary's roll call, the following members answered present: Rick Pavinato, Vice President; and Members Julia Beckman, Michael Davenport and Keith Matune. Member Deb Boyle arrived at 6:33 p.m. Member Terry Pavesich and Nancy Kupka, President were absent

Also present were Mark McDonald, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; and Juli Gniadek, Secretary.

### **1. CLOSED SESSION**

Member Davenport moved and Member Beckman seconded that the meeting be adjourned to closed session for the purpose of Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21); and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.

Upon the Secretary's roll call, Members Davenport, Beckman, Boyle, Matune and Pavinato voted AYE. The Vice-President declared the motion carried.

### **2. RECONVENE TO REGULAR SESSION**

The meeting was reconvened in open session with the following members of the Board of Education in attendance: Nancy Kupka, President; Rick Pavinato, Vice President; and Members Julia Beckman, Deb Boyle, Michael Davenport, Keith Matune and Terry Pavesich.

Also present were Mark McDonald, Superintendent; Gina Ziccardi, Assistant Superintendent for Student Learning; Pete Theis, Assistant Superintendent for Human Resources; Scott Wuggazer, Assistant Superintendent for Special Services; Mark Staehlin, District Controller; Rod Russeau, Director of Technology and Information Services; Jim Kolodziej, Director of Physical Plant and Operations; Jill Browning, Communications Director; Scott Kasik, North High Principal; Ed Schwartz, South High Principal and Juli Gniadek, Secretary.

There were two visitors.

(Visitor Roster attached)

### **3. APPROVAL OF MINUTES**

Member Pavinato moved and Member Boyle seconded that the Board of Education approve the minutes of the December 15, 2014 Business Meeting; the January 12, 2014 Special/Workshop Meeting, as corrected; and the January 12, 2014 Closed Meeting.

Upon a voice vote, the AYEs were unanimous. The President declared the motion carried.

**4. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no visitors.

**5. UPDATE ON MINORITY RECRUITING**

Mark McDonald stated that minority recruiting is part of the Strategic Plan and that at a recent Board meeting an inquiry was made into the progress of minority recruiting. Mr. Theis shared information about the Diversity Committee and its efforts, which include attending job fairs and contacting universities, to recruit more minority employees. Mr. Theis explained that the pool of minority candidates is very small. Sheldon Davis, South High Dean, talked about the newly created Diversity Advisor position and the ways the Diversity Committee is working with the Mentor Committee to support and retain minority hires.

**6. DISCUSSION ABOUT QUARTER GRADES**

Dr. McDonald shared that district and building administration have been discussing quarter grades for some months and the idea of no longer having quarter grades, and having progress reports during the semester instead. Gina Ziccardi stated that grades are about student growth over the semester and sometimes quarter grades can be confusing to parents.

The consensus of the Board was that the elimination of quarter grades makes sense since grade information is available to parents and students 24/7 through the Home Access Center.

**7. STUDENT FEES FOR 2015-2016**

Mark Staehlin reviewed the history of student fees over the last five years and stated that the administration was not recommending raising student fees for 2015-2016. Mr. Staehlin spoke about some of the unknowns that may impact the district in the future such as Pension Reform, the restructuring of General State Aid and a CPI of 0.8%. Mr. Staehlin stated the number of fee waivers is trending the same; however, the district is looking at setting up its own system for verification of waivers that is more stringent, instead of automatically granting waivers to students that qualify for free or reduced lunch.

Mr. Staehlin addressed two of the outstanding questions for 1:1 implementation - whether students would keep the devices over the summer and the buy option. Mr. Staehlin stated the administration recommends that students keep the devices year round and that the administration does not recommend the buy option. Mr. Staehlin reviewed the costs and unknowns associated with the 1:1 implementation and the administration's recommended Digital Learning student fee of not to exceed \$100.

The Board discussed the proposed fee, its impact on families and other options to absorb the cost of 1:1 implementation, as well as the merits of proceeding with 1:1.

## **8. QUARTERLY FINANCIAL REPORT**

Mr. Staehlin presented the Quarterly Financial Report and noted that expenditures are going up at a faster rate than income this year due to some large capital outlay expenditures and purchased services. He noted that general and other state aid reflect a \$400,000 reduction in state support. Mr. Staehlin said that this information is monitored on a monthly basis and that he was providing a six month review. Comparative information of Fund Balances, Revenues and Expenditures was presented with revenues and expenditures tracking as anticipated.

## **9. FREEDOM OF INFORMATION REQUESTS**

Dr. McDonald reported that the District received two Freedom of Information Act requests last month, and both were fulfilled.

## **10. CONSENT AGENDA**

Member Pavesich moved and Member Beckman seconded that the Board of Education approve the Consent Agenda as presented.

Upon the Secretary's roll call, Members Pavesich, Beckman, Boyle, Davenport, Matune, Pavinato and Kupka voted AYE. The President declared the motion carried.

## **11. APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

Mark Staehlin introduced Susan Jones from the District's auditing firm Miller Cooper & Co. Ms. Jones stated the District received a certificate from IASBO International for Excellence in Financial Reporting for 2013 and is expected to receive the same certification for 2014 and the District received an Unmodified Opinion which is the highest level of assurance. Ms. Jones reviewed the Report and changes in reporting required by the Governmental Accounting Standards Board.

The Board thanked Ms. Jones and Mr. Staehlin for their work.

Member Davenport moved and Member Pavesich seconded that the Board of Education approve the CAFR as presented.

Upon the Secretary's roll call, Members Davenport, Pavesich Pavinato, Beckman, Boyle, Matune and Kupka voted AYE. The President declared the motion carried.

## **12. APPROVAL OF THE STAFFING RATIO FOR THE 2015-2016 SCHOOL YEAR**

Mr. Theis reviewed staffing ratio information originally presented at the December 2014 Board Workshop meeting and stated the administration is recommending keeping the current staffing ratio of 21.8:1.

Member Pavinato moved and Member Beckman seconded that the Board of Education approve the 2015-2016 staffing ratio as presented.

Upon the Secretary's roll call, Members Pavinato, Beckman, Boyle, Davenport, Matune, Pavesich and Kupka voted AYE. The President declared the motion carried.

**13. 2015 SUMMER SCHOOL RECOMMENDATIONS**

Gina Ziccardi reviewed the Summer School Recommendations presented at the January 2015 Board Workshop Meeting which included increases in tuition and the stipend paid to teachers.

Member Pavinato moved and Member Davenport seconded that the Board of Education approve the 2015 Summer School recommendations as presented.

Upon the Secretary's roll call, Members Pavinato, Davenport, Matune, Pavesich, Beckman, Boyle and Kupka voted AYE. The President declared the motion carried.

**14. ABATEMENT RESOLUTION: ALTERNATE REVENUE BONDS**

Mark Staehlin stated the resolution is to abate the taxes on the Alternate Revenue Bonds and move the expense to a liability so the District can pay the amounts due directly out of the operating funds instead of levying taxes.

Member Pavesich moved and Member Pavinato seconded that the Board of Education approve the Abatement Resolution: Alternate Revenue Bonds.

Upon the Secretary's roll call, Members Pavesich, Pavinato, Beckman, Boyle, Davenport, Matune and Kupka voted AYE. The President declared the motion carried.

**15. APPROVAL OF 1:1 DIGITAL LEARNING FEE**

Member Pavesich moved and Member Beckman seconded that the Board of Education approve the introduction of a new 1:1 Learning Device fee in an amount not to exceed \$100 for the 2015-2016 school year.

The Board discussed the motion.

Upon the Secretary's roll call, Members Pavesich, Beckman, Boyle, Pavinato and Kupka voted AYE. Members Davenport and Matune vote NAY. The President declared the motion carried.

**16. OLD BUSINESS**

None.

**17. NEW BUSINESS**

The Policy Committee presented the following policies for first reading, noting that if Board members have any questions or concerns related to these policies, contact a Committee member or Dr. McDonald. These policies will be brought forward for second reading and approval in February.

- 2.140 Communications To and From the Board
- 2.260 Uniform Grievance Procedure
- 4.45 Insufficient Fund Checks and Debt Recovery
- 4.110 Transportation

- 4.120 Food Services
- 5.10 Equal Employment Opportunity and Minority Recruitment
- 5.185 Family and Medical Leave
- 5.220 Substitute Teachers
- 5.250 Leaves of Absence
- 5.260 Student Teachers
- 6.60 Curriculum Content
- 6.110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
- 6.300 Graduation Requirements
- 6.340 Student Testing and Assessment Program
- 7.50 School Admission and Student Transfers To and From Non-District Schools
- 7.100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7.270 Administering Medicines to Students

**18. RECEPTION OF VISITORS – PUBLIC COMMENT**

There were no visitors at this time.

**19. REPORT ON LEGISLATIVE EDUCATION NETWORK OF DUPAGE (LEND)**

None.

**20. REPORT ON SCHOOL ASSOCIATION FOR SPECIAL EDUCATION IN DUPAGE COUNTY (SASED)**

None.

**21. REPORT ON ILLINOIS HUMANITIES COUNCIL**

None.

**22. REPORT ON DISTRICT 99 EDUCATION FOUNDATION**

Member Pavesich thanked the people and businesses that helped make Pizza Wars a success. She stated that 435 tickets were sold and over \$7,000 was raised.

**23. REPORT ON ILLINOIS ASSOCIATE OF SCHOOL BOARDS (IASB)**

None.

**24. UPCOMING BOARD OF EDUCATION MEETINGS**

President Kupka announced the following meeting dates:

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|-------------------|--|
| February 2, 2015  | Special/Workshop Meeting – 7:00 p.m. – Administrative Service Center |
| February 23, 2015 | Regular Business Meeting – 7:30 p.m. – Administrative Service Center |

**25. ANNOUNCEMENT**

Member Pavesich asked that District 99 presenting at the Illinois Associate of School Boards conference be added to the parking lot.

**26. ADJOURNMENT**

There being no further business or discussion, Member Matune moved and Member Davenport seconded that the meeting be adjourned. Upon the unanimous voice vote of the seven members in attendance, the President declared the motion carried. The meeting adjourned at 9:52 p.m.

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Nancy Kupka, President

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Juli Gniadek, Secretary

# Community HIGH SCHOOL District 99

## BOARD OF EDUCATION

JANUARY 26, 2015

### VISITORS' ROSTER

NAME	ADDRESS
Nicole Schramm	76707 Lakeshore Westmont
Susan Jones	1751 LAKE COOK RD, DE, IL