

January 5, 2017

The Policy Committee of Community High School District 99 met on Thursday, January 5, 2017, at the Administrative Service Center. The meeting was called to order at 8:33 a.m.

Present: Board Members Mike Davenport and Rick Pavinato. Also present were Hank Thiele, Superintendent; Pete Theis, Assistant Superintendent for Human Resources; and Juli Gniadek, Secretary.

The minutes of the September 16, 2016 meeting were reviewed and approved.

The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The policies will be brought forward for first reading in January 2017. The Committee endorsed accepting the changes recommended by PRESS to the following policies:

- 2.200 Types of School Board Meetings
- 2.220 School Board Meeting Procedure
- 2.250 Access to District Public Records
- 4.10 Fiscal and Business Management
- 4.60 Purchases and Contracts
- 4.110 Transportation
- 4.130 Free and Reduced-Price Food Services
- 4.175 Convicted Child Sex Offender; Criminal Background Check and/or Screening; Notifications
- 5.30 Hiring Process and Criteria
- 5.100 Staff Development Program
- 5.125 Personal Technology and Social Media; Usage and Conduct
- 5.185 Family and Medical Leave
- 5.190 Teacher Qualifications
- 5.250 Leaves of Absence
- 5.260 Student Teachers
- 5.280 Duties and Qualifications
- 6.15 School Accountability
- 6.50 School Wellness
- 6.140 Education of Homeless Children
- 6.145 Migrant Students
- 6.160 English Learners
- 6.170 Title I Programs
- 6.340 Student Testing and Assessment Program
- 7.15 Student and Family Privacy Rights
- 7.50 School Admissions and Student Transfers To and From Non-District Schools

- 7.70 Attendance and Truancy
- 7.190 Student Behavior
- 7.250 Student Support Services
- 7.270 Administering Medicines to Students
- 7.305 Student Athlete Concussions and Head Injuries
- 8.30 Visitors to and Conduct on School Property
- 8.70 Accommodating Individuals with Disabilities

The following policies had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The policies will be brought forward for first reading in January 2017. The Committee endorsed accepting the changes recommended by PRESS, with the modifications noted, to the following policies:

- 2.120 Board Member Development – The Committee recommended not including the section titled Professional Development; Adverse Consequences of School Exclusion; Student Behavior as it placed responsibility for providing professional development to Board members on the Board President or Superintendent. The Committee stated this was the responsibility of the individual Board member.
- 2.125 Board Member Compensation; Expenses – The Committee recommended adopting the rewritten PRESS policy, with two minor changes: (1) Travel - “Receipts must be attached to the expense form showing the purchase price,” to replace the line pertaining to airline and rail/bus tickets (2a. and 2b.); (2) Meals - “consistent with the District per diem rate,” to replace “consistent with the maximum allowable reimbursement amount set by the Board.”
- 5.60 Expenses – The Committee recommends adopting the rewritten PRESS policy, with two minor changes: (1) Travel - “Receipts must be attached to the expense form showing the purchase price,” to replace the line pertaining to airline and rail/bus tickets (1. and 2.); (2) Meals - “Meals will be reimbursed at the District per diem rate. Tips are included in the per diem. Alcoholic beverages will not be reimbursed.”
- 6.60 Curriculum Content – The Committee recommended bullet 2. read, “In grades 9 through 12.”
- 7.60 Residence – The Committee recommended the sentence stating the District is not responsible for the student’s transportation to and from school be added to the paragraph that pertains to when a family moves out of the District.

The following policy had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The policy will be brought forward for first reading in January 2017. The Committee endorsed replacing the District 99 policy with the PRESS policy, with the modification noted:

- 6.310 High School Credit for Non-District Experiences; Course Substitutions; Re-entering Students – The Committee recommended removing reference to the following since they are not available in District 99: marching band program for credit; enrollment in Reserve Officer’s Training Corps (ROTC); and volunteer service credit.

The following policy had revisions recommended by PRESS in its Update Memo. Revisions were in response to legislation, new public acts, and feedback. The District 99 policy is tailored to the District’s needs. The Policy Committee reviewed the District’s policy and does not recommend any changes.

- 7.30 Student Assignment and Intra-District Transfer

The Policy Committee recommended establishing a rotation schedule every other year to review all District policies that do not have a corresponding PRESS policy. The Policy Committee reviewed the following District policies that do not have a corresponding PRESS policy. Those with recommended changes will be brought forward for first reading in January.

- 3.45 Procedure for the Evaluation of the Superintendent – The Committee recommends changing the dates to align with the recommended timelines from IASB and including provision for a superintendent self-evaluation.
- 3.46 Succession Planning – The Committee reviewed this policy and did not recommend any changes.
- 5.102 Nepotism – The Committee recommended deleting the last paragraph, which listed who immediate relatives are, and replacing it with, *“For the purpose of this policy, immediate family member shall be defined in accordance with the Illinois School Code.”*
- 5.271 Employee Benefit Program – The Committee recommended changes to the Approval and Funding of Employee Benefit Programs section.
- 6.124 Pledge of Allegiance – The Policy Committee tabled review of this policy until June.
- 6.175 Equivalent Educational Opportunities – The Committee reviewed this policy and did not recommend any changes.
- 7.38 Work Permits – The Policy Committee tabled review of this policy until June.

The following new policies are recommended by the Committee and will be brought forward for first reading in January 2017.

- 3.66 Supervisor of Building and Grounds
- 3.67 Director of Special Services
- 3.68 Director of Innovation in Teaching and Learning

- 7.260 Exemption from Physical Education – The Committee recommended bullet 1. to read grades 9-12.
- 7.315 Restrictions on Publications; High Schools

The Policy Committee recommended deletion of the following policies:

- 5.204 Administrative Benefits – The Committee noted the same information is contained in Policy 5.271, and since administrators are employees, Policy 5.204 is redundant.
- 6.311 Exemption from Physical Education – The Committee recommended replacing District Policy 6.311 with PRESS Policy 7.260 Exemption from Physical Education to further align District 99 policies with PRESS.
- 7.35 Bus Transportation – The Committee noted the information in Policy 7.35 is contained in existing Policy 4.110 Transportation and therefore Policy 7.35 is redundant.
- 7.310 Restrictions on Publications – PRESS modified policy 7.310 to pertain to elementary schools only and therefore the Committee recommended its deletion and the adoption of the new PRESS policy 7.315 Restrictions on Publications; High Schools.

The date of the next meeting has not been determined.

Reception of Visitors – Public Comment

There were no visitors.

The meeting adjourned at 10:40 a.m.